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ANNUAL REPORT FOR

2004 - 2005

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**MEMBERS OF THE
ROCHESTER CITY GOVERNMENT
(July 1, 2004 to June 30, 2005)**

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**ANNUAL REPORT
FOR
2004-2005**

**Members of the
Rochester City Government
(July 1, 2004 to June 30, 2005)**

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REPORT OF THE CITY MANAGER'S OFFICE 2004-2005

I am pleased to present the City Report for the fiscal period ending June 30, 2005. While I was not the city manager during that time period, it is clear that Robert Steele did a fine job managing the city. The evidence will be clear from a review of the information contained in this report and from listening to people both inside and outside of government.

The City of Rochester continued to experience growth, both residential and commercial. Rochester's strategic location and the availability of over 7,000 acres of developable land means this growth will likely continue for the foreseeable future.

As we look to a bright future, we must rise to the challenges that this growth brings and keep up with needed infrastructure improvements. While some of those improvements were done in 2004-2005, many others remain a part of the Capital Improvement Plan. These will need to be addressed in coming years.

On a personal note, I was pleased to have been selected to be the new City Manager at the end of 2005 and look forward to working with the mayor and City Council as we serve the citizens of Rochester.

The City owes a debt of gratitude to its employees, to the citizens who serve as members of the many boards and committees, and to all the volunteers who work to help make Rochester such a great place to be.

I close with a quote from the façade of the municipal building in San Diego, "Good government demands the intelligent interest of every citizen."

Respectfully submitted,

**John Scruton
City Manager**

CITY GOVERNMENT
As Organized January 1, 2005

MAYOR DAVID E. WALKER

Ward 1	-	David R. Stevens, James F. McManus, Jr. (11/77-9/6/05) Kevin Shultz (12/6/05 – Present)
Ward 2	-	Elaine M. Lauterborn, Sandra Keans
Ward 3	-	Peter A. Lachapelle, John H. Larochelle
Ward 4	-	Robert S. Goldstein, Marilyn Berry
Ward 5	-	Alan Reed-Erickson, Ralph Torr
Ward 6	-	Bruce Lindsay, Ph.D., Charles “Chuck” Grassie

City Manager **Robert D. Steele**

STANDING COMMITTEES, 2005

Appointments Review Committee: Sandra Keans, Chairperson; Elaine Lauterborn, Vice-Chairperson; Marilyn Berry, Bruce Lindsay, David Stevens
Building Needs Committee: Sandra Keans, Chairperson; Ralph Torr, Vice-Chairperson; Elaine Lauterborn, James F. McManus, Jr., Robert Goldstein

Codes & Ordinances Committee: Elaine Lauterborn, Chairperson; Bruce Lindsay, Vice-Chairperson; Robert Goldstein, Peter Lachapelle, John Larochelle

Community Development Committee: Alan Reed-Erickson, Chairperson; Charles “Chuck” Grassie, Vice-Chairperson; Peter Lachapelle, David Stevens, Marilyn Berry

Finance Committee: Mayor David Walker, Chairperson; Deputy Mayor David Stevens, Vice-Chairperson; Sandra Keans, Alan Reed-Erickson, Charles “Chuck” Grassie, Ralph Torr, Elaine Lauterborn

Public Safety Committee: Charles “Chuck” Grassie, Chairperson; James F. McManus, Jr., Vice-Chairperson; Bruce Lindsay, Robert Goldstein; Marilyn Berry

Public Works Committee: Ralph Torr, Chairperson; Sandra Keans, Vice-Chairperson; James F. McManus, Jr., John Larochelle, Charles “Chuck” Grassie

SPECIAL COMMITTEES, 2005

Highway Safety Committee: Charles “Chuck” Grassie, Chairperson; James F. McManus, Jr., Vice-Chairperson; Bruce Lindsay, Robert Goldstein, Marilyn Berry

Rochester Government Channel Committee: David R. Stevens, Chairperson; Peter Lachapelle, Vice-Chairperson; Marilyn Berry, Richard Gould, Robert Steele, John Fuchs, Jim Graham, Rick Healey

CITY OFFICERS AND DEPARTMENT HEADS, 2005

Animal Control Officer	Suzanne Paradis
Chief Assessor	Brett Purvis
Checklist Supervisor, Chair	Thomas J. Jean
Chief Planner	Michael Behrendt
City Clerk	Joseph Gray
City Engineer	Thomas H. Willis, Jr.
City Health Officer	Larry Hamer
City Manager	Robert D. Steele
City Physician	Vacant
City Solicitor	Danford Wensley
Deputy Assessor	Thomas Mullin
Deputy Assessor	Victoria Lambert
Deputy Tax Collector	Karen Paquette
Director of Code Enforcement	Larry Hamer
Director of Planning	Kenneth Ortmann
Economic Development Manager	Karen Pollard
Finance Director/Treasurer	Brian LeBrun
Finance Director, Assistant/ Deputy	
Treasurer	Linda Merrill
Fire Chief	Norman Sanborn, Jr.
Fire Chief, Deputy	Francis Zombeck
Fire Chief, Assistant	Derek Peters
Ice Arena/Recreation, Parks	
Youth Services Director	Christopher Bowlen
Library Director	John Fuchs
Police Chief	David Dubois
Public Works Commissioner /Public	
Buildings & Grounds Director	Melodie Esterberg
Tax Collector	Doreen Jones
Welfare Director	Lynn Carey
Mayor	David E. Walker
Deputy Mayor	David R. Stevens

BOARDS AND COMMISSIONS, 2005

Arena Advisory Commission: David Anctil, Chairperson; Richard Clough, Robert W. Brown, Raymond McGilvray, Dale Bickford, David Colson, Joan Cadorette-Strogen

Board of Assessors: Brett S. Purvis, Chairperson; Victoria Lambert, Thomas Mullin

Board of Health: Dr. Thomas Moon, John Larochelle, Dr. William Olney, Larry Hamer

Conservation Commission: Rose Marie Rogers, Chairperson; Jeffrey Winders, John P. Hayes, III, Mark Toussaint, Meredeth (Merry) S. Lineweber, Paul D. Marshall, Sandra Breton **Alternate Member:** John W. Hackett

County Commissioners: George Maglaras, Chairperson; Cal Schroeder, Ronald Chagnon

Rochester Historic Commission: Janet Pelley, Chairperson; Jan Kazlauskas, Wes Flierl, Joanne Pallas, Marilyn Berry, Victoria Lambert, James G. Graham **Alternate Member:** Richard Longo

Licensing Board: Robert D. Steele, Chairperson; David Dubois, Norman Sanborn, Jr.

Personnel Advisory Board: Joanne Sylvain, Carol Themelis

Planning Board: Julie Brown, Chairperson; A. Terese Desjardins, Vice-Chairperson; John David Meader, Rick Healey, James G. Graham, James F. McManus, Jr., Tim Fontneau, Alan Dews, David Dubois **Alternate Members:** Lance Powers, Ray Varney, Robert Knowlton, Lynn Williams, Robert S. Goldstein

Police Commission: Paul Dumont, Chairperson; Barry K. Flanagan, Vice-Chairperson; Gary Stenhouse

Recreation, Parks and Youth Services Commission: Jeffrey Turgeon, Chairperson; Joseph Maynard, Robert Plaisted, Jr., Gerard Gilbert, Fred Chisholm, Sheila Colson, John H. Larochelle

Rochester School Board: **At Large:** Anne Grassie **Ward 1:** Peggy Parker, Audrey Stevens **Ward 2:** Daniel Harkinson, Nancy H. Warren, Chairperson **Ward 3:** John F. Connelly, Gerard Gilbert **Ward 4:** Raymond Lundborn, Jeannette "Jae" Duntley **Ward 5:** Pamela J. Hubbard, Charles E. DeVito **Ward 6:** Frank Callaghan, Robert J. Watson

Strafford Regional Planning Commission: Sandra Keans, Mary Lou Beaver, Thomas H. Willis, Jr., Kenneth N. Ortmann

Trustees of the Public Library: Pamela J. Hubbard, Chairperson; Michael Roberts, Vice-Chairperson; Joanne V. Pallas, Secretary, Betty Meulenbroek, Treasurer; David C. Tinkham, Priscilla Stiles **City Manager's Designee:** Martha Ortmann **Trustee Emeritus:** Marcia Nescott

Trustees of the Trust Funds: Marsha Miller, Brian P. Brennan
Utility Advisory Board: Scott Valcourt, Chairperson; Kenneth O. Johnson, Henry T. Burks, Michael A. Peterson, Denis L. Cormier
Welfare Appeals Board: Irene Creteau, Nancy Mornealt, Mary P. Flynn
Zoning Board of Adjustment: Andy English, Chairperson; Ralph Torr, Co-Chairperson; Randy Lavallee, Robert Johnson, David Miller **Alternate Members:** Scott Benoit, Robert Gormady, Peter Meyer, Richard Groat, Robert Gates

AUTHORITIES, 2005

Rochester Housing Authority: Arthur Nickless, Chairperson; Wilbur Boudreau, Vice-Chairperson; Stella Marcotte, Secretary/Treasurer; Mark S. Hourihane, Otis Perry, Richard Lachance, Jerry Grossman

Rochester Industrial Development Authority (also known as: Rochester Economic Development Commission): Bob Mulcahy, Chairperson; Dave Azarian, Jerry Grossman, Dave Tinkham, Janet Davis, Laura Ring, Warren Daniel, Wayne Chick **Ex-Officio Members:** David Walker, Karen Pollard

MAYOR'S TASK FORCE, 2005

City Manager Search Committee: David Walker, Sandra Keans, Elaine Lauterborn, John Larochelle, William Cormier, Gary Dworkin, Al Miltner, Jr.

Mayors Task Force on Comprehensive Rezoning: David Walker, Robert Goldstein, Sandra Keans, Chuck Grassie, Alan Reed-Erickson, Lance Powers, Rick Healey, Robert Knowlton, A. Tersea Desjardins, Kenn Ortmann, Arthur Nickless

ELECTION OFFICIALS, 2005

Ward 1: Dana Hussey, Moderator; "Cindy C. Harmon, Ward Clerk; Susan E. Lampron, Checklist Supervisor; Rhona L. Panteledes, Joyce Betz, Abigail Collins, Selectmen

Ward 2: Daniel J. Harkinson, Moderator; Nancy H. Warren, Ward Clerk; Kathleen Morin, Checklist Supervisor; Roger W. "Mickey" Conroy, Brian Brennan, Jean Anne Twombly, Selectmen

Ward 3: Danford Wensley, Moderator; Kenneth Billings, Ward Clerk; Sandra Healey, Checklist Supervisor; Kathryn Lachapelle, Jeannine Lambert, Theresa M. Lanoix, Selectmen

Ward 4: Priscilla Dickie, Moderator; Pauline P. Webster, Ward Clerk; Patricia Dunlap, Checklist Supervisor; Anne Letourneau, Geraldine Lacasse, Barbara L. Harrison, Selectmen

Ward 5: Thomas Bonneau, Moderator; Paraskevola Lalas, Ward Clerk; Carolyn Meader, Checklist Supervisor; Kimon Lalas, David Meader, Helen Gray, Selectmen

Ward 6: James P. Gray, Moderator; Joanne Gray, Ward Clerk, Denise Chick, Checklist Supervisor, Jeanne Wurth, Jeffrey Turgeon, Norman G. Sanborn, Sr., Selectman

Chairperson of the Checklist Supervisors: Thomas J. Jean

City Clerk: Joseph Gray

REPORT OF THE ASSESSOR'S OFFICE

2004-2005

TO THE CITY MANAGER AND CITY COUNCIL OF THE CITY OF ROCHESTER

ASSESSOR'S INVENTORY

LAND VALUATION:

Residential.....	365,942,493
Commercial/Industrial.....	136,647,007
Current Use.....	1,659,155

TOTAL VALUE OF TAXABLE LAND..... 504,248,655

BUILDING VALUATIONS

Residential.....	975,137,946
Manufactured Housing.....	128,432,200
Commercial/Industrial.....	200,930,554

TOTAL OF TAXABLE BUILDINGS..... 1,304,500,700

PUBLIC UTILITIES

Gas.....	5,792,100
Electric.....	19,581,600

TOTAL VALUATION OF TAXABLE PROPERTY 1,834,123,055

EXEMPTIONS

Blind (32)	964,400
Elderly (412)	24,129,540
Disabled (58)	1,367,500
Totally and Permanently Disabled (0)	

TOTAL AMOUNT OF EXEMPTIONS - 26,461,440

Less Public Utilities - 25,373,700

Net Valuation without utilities on which tax rate for state 1,782,287,915

Education tax is computed

Respectfully submitted,

Brett S. Purvis, Chief Assessor

REPORT OF THE CITY CLERK'S OFFICE 2004-2005

The mission of the City Clerk's Office is to provide for the administration of federal, state, and local statutes, the maintenance of official municipal records and issuance of various licenses and documents in a highly efficient and effective manner. In addition, the City Clerk's Office will maintain the integrity of the election process by conducting fair and impartial elections.

The City Clerk's Office recorded the votes and proceedings of the City Council at Regular, Special and City Council Workshop meetings; published and indexed the minutes of all City Council meetings in accordance with RSA 91-A:4; and provided informational copies of minutes to all affected citizens, boards, commissions, and department heads. The City Clerk's Office also prepared agendas, informational packets, and minutes for the following: City Council Regular, Special, Workshop and Public Hearing meetings.

From July 1, 2004, through June 30, 2005, 341 persons were born in the City of Rochester. The City Clerk's Office also processed 158 death records and issued 200 marriage licenses during the same period.

Notary services were provided to 767 persons.

101 Uniform Commercial Code Financing Statements (UCC) searches and terminations were made in this office. UCC's are filed with the Secretary of State's Office, UCC Division, Concord, NH. The City of Rochester receives reimbursement from the Secretary of State's Office for all Rochester UCC's filed with the Secretary of States Office. The City of Rochester continues to conduct UCC searches and accept NH Department of Revenue Administration Liens, Federal Tax Liens, Hospital Liens, and Town Tax Liens on Manufactured Housing.

The City Clerk's Office issued 3,631 dog licenses during the year.

Following is a summary of the City Clerk's revenues for Fiscal Year 2004-2005

Certified Copies of Vital Records	\$16,838.00
Marriage Applications	\$ 1,400.00
Dog Licenses	\$21,049.00
UCC Fees	\$12,088.00
Notary Services/Miscellaneous Revenues	\$ 3,451.50
Total Revenues	\$54,826.50

The City Clerk's Office Supervised, (1) State Primary Election, and (2) Charter Amendment questions, on September 14, 2004, and (1) State General/Presidential Election, November 2, 2004. The City Clerk's Office accepted new voter registrations, declarations of party affiliation, and changes to address/ward and names; provided in-home voter registration for the elderly and disabled; coordinated and attended all sessions of the Supervisors of the Checklist; maintained and updated the City's computerized voter checklist, and printed all required checklists.

Six applications for the Adams-Pray Fund were processed for approximately \$227.22 per applicant.

I would like to express my gratitude to my staff: Assistant Clerks Diane Moses, Kreana Jameson, and Sheryl Eisenberg. It is with great regret that I accepted the resignation of Kreana Jameson for health reasons, this past year. She was a valuable asset to the Clerk's Office for nine years. She will be greatly missed.

Respectfully submitted,

Joseph R. Gray
City Clerk of Rochester

Amendments to Ordinances 2004-2005

- Relative to the Adoption of Updated Building and Related Codes by Reference - Adopted 4/19/2005
- Relative to Animal Control Officer - Adopted 11/9/2004
- Relative to the Area in the Vicinity of Whitehall Road Near the Existing Hospital Zone Adopted 1/4/2005
- Relative to Date of Flood Insurance Study for Strafford Country, New Hampshire and the Flood Insurance Rate Map Panels of the City of Rochester - Adopted 4/5/2005
- Relative to Disposition of Tax Liens and Tax Deeded Property – Adopted 2/1/2005
- Relative to Land Situate on Both Sides of Allen Street in the Vicinity of the New Hampshire Northcoast Railroad Right-of-Way – Adopted 9/7/2004
- Relative to Rubbish and Garbage Collection - Adopted 6/7/2005
- Relative to Sewer User Rate – Adopted 6/14/2005
- Relative to Temporary Structures – Adopted 11/9/2

[Adopted 2/1/2005

Resolutions July 2004 – June 2005

- Accepting Alice Lane [Adopted 11/7/2004]
- Accepting Bronze Court [Adopted 12/21/2004]
- Accepting Copper Lane Adopted 12/21/2004]
- Accepting Department of Environmental Services Stormwater Monitoring and Mapping Grant for the Rochester Public Water Works [Adopted 9/7/2004]
- Accepting Donation in Connection with River's Edge Subdivision [Adopted 1/4/2005]
- Accepting Donation to Rochester Fire Department from William Allen School (\$74.30) [Adopted 8/3/2004]
- Accepting Donation to Rochester Fire Department from Rochester Investment Club (\$100) [Adopted 10/5/2004]
- Accepting Donation to Rochester Fire Department from Wal-Mart (\$2,000) [Adopted 11/7/2004]
- Accepting Donation to Rochester Police Department in Connection with DARE Program (\$58.25) [Adopted 1/4/2005]
- Accepting Donation to the Rochester Public Works Department from Wal-Mart (\$350,000) [Adopted 4/5/2005]
- Accepting Fire Department Equipment Grant to Purchase a Digital Camera for Fire Investigators [Adopted 5/3/2005]
- Accepting Frisbie Foundation Community Education and Outreach Fund Grant for the Rochester Public Library Department [Adopted 1/4/2005]
- Accepting Grant to the Rochester Police Department (\$1,000) [Adopted 1/4/2005]
- Accepting Grant to the Rochester Police Department from the NH Police, Standards & Training Council (\$1,000) [Adopted 4/5/2005]
- Accepting Kinsale Drive [Adopted 12/7/2004]
- Accepting NH Department of Safety Grants, Under the 2004 Homeland Security Grant Program, for the Rochester Fire Department (\$50,000) [Adopted 1/4/2005]
- Accepting NH Department of Safety Grants, Under the 2004 Homeland Security Grant Program for the Rochester Police Department SAFE Team (26,923.08) [Adopted 12/7/2004]
- Accepting NH Department of Safety Grant, Under the 2004 Homeland Security Grant Program, for the Rochester Police Department Reverse 9-1-1 Program and Making a Supplemental Appropriation in Connection Therewith (\$37,834.00) [Adopted 1/4/2005]

- Accepting NH Department of Transportation, Federal Transportation Enhancement Project Grant for the City of Rochester (\$16,000) [Adopted 4/5/2005]
- Accepting Nottingham Lane [Adopted 12/21/2004]
- Accepting Police Department SAFE Grant [Adopted 4/19/2005]
- Accepting Rebekah Lane [Adopted 11/9/2004]
- Accepting State of New Hampshire's Offer of Eminent Domain Damages for Two Parcels of City Real Estate [Adopted 1/4/2005]
- Accepting Wildlife Habitat Incentive Program (WHIP) Grant for the Rochester Public Works Department (\$293,000) [Adopted 4/5/2005]
- Approving Amendments to Area Agreement Between Rochester School District/Wakefield School District [Adopted 5/17/2005]
- Approving 2005-2010 Community Development Plan and the 2005-2006 Community Development Budget [Adopted 4/19/2005]
- Approving 2005-2006 Operating Budget for the City of Rochester [Adopted 6/21/2005]
- Approving Cost Items Associated with Proposed Rochester Police Commission Collective Bargaining Agreement with Rochester IBPO, Local 580 [Adopted 3/22/2005]
- Approving Polling Locations and Times for the September State Primary and November General Elections [Adopted 8/3/2004]
- Approving Supplemental Appropriation for Seabrook Radiological Emergency Response Drills (\$17,169.17) [Adopted 3/1/2005]
- Authorizing Abandonment over Undeveloped Portion of Dustin Terrace [Adopted 10/19/2004]
- Authorizing and Approving 2005-2006 Capital Budget for the City of Rochester and Authorizing Certain Bonding in Connection Therewith [Adopted 6/21/2005]
- Authorizing Change of Purpose for Expenditure of Capital Improvements Funds for Fire Department (\$35,000) [Adopted 6/7/2005]
- Authorizing the City Manager to Accept Grants for the Gagne Farm Conservation Easement [Adopted 9/21/2004]
- Authorizing City Manager to Accept National Resources Conservation Service (NRCS) Farm and Ranch Lands Protection Program (FRPP) Grant for Gagne Farm Conservation Easement [Adopted 6/7/2005]
- Authorizing City Manager to Authorize Applications for Grants that are less than \$10,001 [Adopted 9/7/2004]
- Authorizing City Manager to Enter Water Line Extension Agreement [Adopted 8/7/2004]

- Authorize City Manager to Enter into Easements with Respect to Land Abutting Route 125 [8/3/2004]
- Authorize City Manager to Enter into Loan Extension Agreement [Adopted 12/7/2004]
- Authorizing City Manger to Enter into Purchase and Sale Agreement with Respect to Acquisition of Water Supply Related Land [Adopted 6/14/2005]
- Authorizing City Manager to Inform Department of Transportation of City's Interest in Boston and Maine Railroad Property [Adopted 10/19/2004]
- Authorizing City Manager to Negotiate Potential Sale of Property Known as "Hoyt's Court" [Adopted 12/7/2004]
- Authorizing City Manager to Purchase Railroad Right-of-Way [Adopted 12/7/2004]
- Authorizing Establishment of Optional Additional Motor Vehicle Motor Registration Fee Under the Provisions of RSA 261:153 [Adopted 8/3/2004]
- Authorizing Fire Chief to Enter into Mutual Aid Agreement [Adopted 1/4/2005]
- Authorizing Fire Department Application for Grant (Assistance to Firefighters Grant Program), \$90,000 [Adopted 4/5/2005]
- Authorizing Modification and Amendment to Easement Deed, Accepting Donation from Wal-Mart for Wetlands Mitigation [Adopted 4/19/2005]
- Authorizing Supplemental Appropriation for Economic Development Purposes in Connection with Downtown Façade Improvement Incentive Program (\$25,000) [Adopted 8/3/2004]
- Authorizing Supplemental Appropriation of Excess Land Use Change Tax Revenues for the Purpose of Purchasing Water Supply Related Land [Adopted 6/14/2005]
- Authorizing Supplemental Appropriation to Rochester Housing Authority [Adopted 1/4/2005]
- Authorizing Supplemental Appropriation to the 2004-2005 Capital Budget (\$49,550) [Adopted 10/19/2004]
- Authorizing Supplemental Appropriation to the 2004-2005 Capital Budget of the City of Rochester, Department of Public Works, Water Supply Works, for Water Line Extension and Authorizing Bonding in Connection Therewith [Adopted 2/1/2005]
- Authorizing Supplemental Appropriations to the 2005-2006 Capital Budget of the City of Rochester, and Authorizing Bonding in Connection Therewith (\$11,181,575) [Adopted 6/7/2005]
- Authorizing Supplemental Appropriation to the 2004-2005 Operating Budget of the City of Rochester (\$40,000) [Adopted 9/21/2004]

- Authorizing Supplemental Appropriations to the 2004-2005 Capital Budget of the City of Rochester, Authorizing Bonding in Connection Therewith, and Further Authorizing the City Manager to Purchase Land for Use in Connection with the Development of Athletic Fields and Facilities (\$650,000) [Adopted 4/5/2005]
- Authorizing Supplemental Appropriation to the City of Rochester Conservation Fund [Adopted 4/5/2005]
- Deauthorizing a Certain School Department Capital Improvement Project Appropriation, in Part, Transferring the Same, and Making a Supplemental Appropriation in Connection Therewith [Adopted 5/3/2005]
- Deauthorizing Capital Improvement Project Appropriation [Adopted 5/3/2005]
- Deauthorizing Certain CDBG Appropriations in Part, Transferring the Same and Making a Supplemental Appropriation in Connection Therewith (\$12,000) [Adopted 2/15/2005]
- Deauthorizing Various Capital Improvement Project Appropriations (\$278,989.89) [Adopted 6/7/2005]
- Designating Authorized Representative(s) to Execute Drinking Water State Revolving Loan Funds Application, Loan and Other Documents [Adopted 6/21/2005]
- Designating Authorized Representative to Execute State of New Hampshire Water Pollution Control State Revolving Fund and Other Documents [Adopted 12/21/2004]
- Establishing Income and Asset Levels for Real Property Tax Exemptions for the Disabled in the City of Rochester for the 2005 Tax Year and Thereafter [Adopted 5/3/2005]
- For Supplemental Appropriation to the Conservation Fund Pursuant to the Provisions of Section 11.21 (c) of the General Ordinances of the City of Rochester [Adopted 6/14/2005]
- Opposing Elimination of the Community Development Block Grant Program [Adopted 3/1/2005]
- Ratifying LCHIP Grant Application Submission [Adopted 3/1/2005]
- Regarding Acquisition of Land for Highway and Related Purposes in the Vicinity of the Rochester Community Center and Spaulding High School [Adopted 1/4/2005]
- Transferring Funds Between Line Items and/or Departments and Making a Supplemental Appropriation in Connection Therewith (\$300,000) [Adopted 6/7/2005]

REPORT OF THE CODE ENFORCEMENT DEPARTMENT

Annual Fiscal Year Report

2004- 2005

The Code Enforcement Department has been extremely active. As the population of Rochester continuously grows, so does the responsibility of the department to enforce applicable rules and regulations of the City of Rochester. This office remains dedicated to this responsibility and will continue its program of proactive code enforcement ensuring the health and safety of the citizens of Rochester.

The total revenue collected by the Code Enforcement Department is categorized as follows:

Food Establishment Licenses	\$ 31,352.00
Code Enforcement Permits	7,460.00
Building Permits	442,128.50
Miscellaneous Permits & Fees	2061.00

TOTAL	\$483,001.50
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Less Refunds, Waived Fees (Veteran & Municipal Status)

<7186.00>

TOTAL	\$ 475,815.50
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The total amount expended by the department was \$351,853.22

BUILDING INSPECTION

The major duties of the department include the administration of National Codes, the review and issuance of building permits, and the inspection of construction sites to ensure conformance of these codes; additionally enforce compliance of the Zoning Ordinance and Planning Board approvals.

A total of 2,642 permits were issued with an estimated building cost of \$52,337,389.00. With the combination of building, health, and miscellaneous items, there were 4,609 inspections performed.

HEALTH

The major health related duties of the department continue to be the licensing and inspections of over two hundred of the City's food service establishments. We have worked closely with the owners and operators to ensure compliance with the New Hampshire rules for the sanitary production and distribution of food. During the year each food establishment was inspected a minimum of two to three times. As a whole, Rochester's food establishments are in full compliance.

The department also performed inspections of day care and foster home facilities, investigated housing code complaints and responded to various health related concerns for the citizens of Rochester.

The Board of Health comprised the following members:

Dr. Thomas Moon, D.V.M. - Chairman
John Larochelle, Mayor
Dr. Walter A Hoerman, M.D.
Mr. Larry A. Hamer, Health Officer – Secretary
Vacant

CODE ENFORCEMENT

Other general activities performed by the department include: Inspection and licensing of mobile home parks, licensing of movie theaters, pool tables, video games, all taxi (company, drivers, and cars), junk yards, motor vehicle junk yards, second hand dealers, and hawkers & peddlers. Additionally the department has investigated 305 citizen complaints and zoning infractions.

Respectfully submitted,

Larry A. Hamer
Director of Code Enforcement Services

REPORT OF THE CONSERVATION COMMISSION 2004-2005

The Conservation Commission focus for 2005 was as follows:

1. Educating and delegating certain functions to individual Commission members; and encouraging members to work together.
2. The Commission was inundated with residual problems as a result of the increase in development projects in the City. Because the Wetlands Buffer Ordinance was in play we had many requests for conditional use; and there were a plethora of violations of the wetland buffer that required our attention and recommendations.
3. The Commission worked with a subcommittee of the Planning Board most of the year recommending changes which made the buffer ordinance clearer and further protected the buffer so that it could function as a protector of our valuable wetlands.
4. The Commission continued its work on land acquisition which would complete the Gagne Farm Project, and assisted in the acquisition of the Henderson Farm for future water supplies and recreational activities as well as conservation of this natural resource. As a result of the landowner workshop the previous year a number of landowners came forward to explore the possibility of putting their land under easement. This work is ongoing.
5. The Commission works closely with the Planning Department to take advantage of the professional expertise available which increased our efficiency and scope of operations. The Commission is delighted and grateful for this assistance.

Respectfully submitted,

Rose Marie Rogers, Chair
Rochester Conservation Commission

REPORT OF ECONOMIC DEVELOPMENT 2004-2005

The Economic Development Department completed the first full year of operations under the new structure of reporting directly to the City Manager in carrying out the objectives of Business Attraction, Retention and Expansion, Downtown Revitalization, Marketing, Fiscal Management and Administration and Establishing Economic Development Strategy and Policy.

The Economic Development Department handled 69 successful projects in attraction, expansion or retention of business and industry. These projects retained 1,032 jobs, and created 1,541 new ones in Rochester. These businesses occupied or will construct 1,727,350 square feet of space in the City.

Business Attraction and Retention was very successful, and a large number of projects involved retail or commercial development. The Flatley Company announced a 305,000 sf shopping center to be located at Exit 13 of the Spaulding Turnpike, and will involve more than \$2.7 million in off-site improvements. The anchor tenants will be Lowe's and Kohl's, and they anticipate a Fall 2007 grand opening. Additional retail projects include expansion of Wal-Mart to a Super Center at 211,000 sf, with the addition of grocery, auto repair, expanded garden center and pharmacy, with a Fall 2006 grand opening. Route 11 projects announced include a 66 room hotel, a 1,000 seat cinema by Spinelli's, Black Dog Car Wash, Granite Steak & Grill, The Futon Store, and a Bistro Pizza Hut & Dunkin' Donuts. The latest assessments for taxes reflected recent development in the Route 11 corridor, and how desirable the location has been.

Office space left vacant by Cabletron & Enterasys, which closed in Sept 2005, has found a fresh market with building 36 condominiumized and more than 60% occupied. ECoast Sales has grown from 50 employees to 140 after moving in, and is joined by Strafford County Board of Realtors, Thomas Family Mortgage, the Postal Worker's Benefit Association and others who have taken Class A space in the building. Laar's Heating Systems has been purchased by Bradford White and has announced expansion plans that are in the planning stages. One Wakefield Center also has a new owner, and the prominent Downtown building now has many new office tenants. Another major retention project involves Brand Partners, formerly Willey Brothers, at the Gonic Mill. This award winning retail merchandiser has more than 150 employees and considered relocating to fuel further expansion plans. We were able to convince them that Rochester is a great place to be, and that as a Top 10 Employer they can have a big impact on the City as a whole. They have joined the Chamber and become more involved in community affairs. Steve Dumont, the Mill's owner, has facilitated their expansion within the building, and they now occupy more than 140,000 sf.

The JOB Loan Program completed four financing projects, two restaurants, one manufacturer and one retailer. Fiesta Candy Company is located on Old Dover Road, and is the only U.S. manufacturing location for this popular Spanish firm, manufacturing much private label merchandise. Thai Cuisine remodeled 101 North Main Street into a beautiful Asian experience. While the restaurant is currently closed, we expect the great location and work done to the property will be attractive to another eating establishment. Distinctive Forest Creations retails finished or unfinished wood furniture on Milton Road across from the Lilac Mall. Granite Steak & Grill is located on Route 11 in the former “Plum Crazy” location. Owners Howard & Kimberly Seckendorf and Patrick Gagnon are bringing expertise from Windjammers in Downtown Rochester to this new venture.

Downtown Revitalization with CORE - Community Organization for Rochester Enhancement has had some excellent results, with many new businesses opened, and a growing sense of community pride in Downtown. New crosswalks, plantings and pavement overlays improved the look of Downtown. A new Sign and Façade Program was approved by the City Council with the participation of three banks. CORE is following the guidelines in the Cecil Group Report and Downtown Master Plan, and has hired a part time staff person, with plans to hire a full time Executive Director after successful application to the NH Main Street Program. CORE presents a semi-annual report directly to the City Council each October and March. Chronic vacancies by negligent property owners continue to be a challenge, and all property owners have been contacted numerous times regarding revitalization plans. The Plan NH Charette regarding the Riverwalk was another opportunity to communicate, but to date we have had no significant change in the status of the properties in question.

Marketing the city to internal and external potential businesses has advanced significantly with the launch of the economic development website www.thinkrochester.biz. It includes an Entrepreneurial Center for small business owners, information on Industrial Parks and Commercial Zones, as well as the International Site Selection Standards. We have also pursued editorial content in industry or location publications such as Site Selection Magazine, Business Xpansion Journal, Business NH Magazine, NH Business Review, even The Wire, Portsmouth (a lifestyle magazine), and more. Foster’s has made an effort to provide balanced reporting of positive news stories about Rochester businesses, and all of this coverage has combined to improve the image of the community.

**REPORT OF THE CITY FINANCE OFFICE
2004-2005**

For the fiscal year ending June 30th, 2005 the City's fiscal health is excellent. Continued close monitoring of City accounts and fund balances will ensure future stability.

The following financial statements and auditor's report substantiates the fiscal health of the City.

As of June 30, 2005 the City returned sufficient funds to the General Fund to remain above the required 5% undesignated unreserved portion of fund balance. Subsequent to June 30, 2005, a portion of the fund balance was used to offset taxes.

Fiscal Year 2004-2005 was overall financially positive for the City of Rochester.

Respectfully Submitted,

Brian G. LeBrun
Finance Director

EXHIBIT A
CITY OF ROCHESTER, NEW HAMPSHIRE
Statement of Net Assets
June 30, 2005

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 16,152,987		\$ 16,152,987
Investments	8,061,618		8,061,618
Taxes receivable, net	777,908		777,908
Accounts receivable, net	1,628,049	\$ 1,641,667	3,269,716
Due from other governments	1,298,551	5,635,694	6,934,245
Internal balances	(1,967,917)	1,967,917	-
Prepaid expenses	10,066	22,620	32,686
Inventory	17,917	170,224	188,141
Tax dedeed property	122,469		122,469
Total Current Assets	<u>26,101,648</u>	<u>9,438,122</u>	<u>35,539,770</u>
Noncurrent Assets:			
Non-depreciable capital assets	10,346,924	5,535,833	15,882,757
Depreciable capital assets, net	72,397,965	54,439,831	126,837,796
Total Noncurrent Assets	<u>82,744,889</u>	<u>59,975,664</u>	<u>142,720,553</u>
Total Assets	<u>\$ 108,846,537</u>	<u>\$ 69,413,786</u>	<u>\$ 178,260,323</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	\$ 1,797,909	\$ 110,646	\$ 1,908,555
Accrued expenses	4,454,723	910,342	5,365,065
Retainage payable	222,359	173,392	395,751
Deposits	277,954		277,954
Deferred revenue	14,602,418	8,992	14,611,410
Current portion of bonds payable	3,668,948	3,168,414	6,837,362
Current portion of capital leases payable	-		-
Total Current Liabilities	<u>25,024,311</u>	<u>4,371,786</u>	<u>29,396,097</u>
Noncurrent Liabilities:			
Bonds payable	32,391,413		32,391,413
Notes payable		25,340,946	25,340,946
Compensated absences	1,129,963		1,129,963
Total Noncurrent Liabilities	<u>33,521,376</u>	<u>25,340,946</u>	<u>58,862,322</u>
Total Liabilities	<u>58,545,687</u>	<u>29,712,732</u>	<u>88,258,419</u>
NET ASSETS			
Invested in capital assets, net of related debt	46,684,528	31,466,304	78,150,832
Restricted for:			
Capital projects (Deficit)	(3,225,227)		(3,225,227)
Endowments	38,367		38,367
Unrestricted	6,803,182	8,234,750	15,037,932
Total Net Assets	<u>50,300,850</u>	<u>39,701,054</u>	<u>90,001,904</u>
Total Net Assets and Liabilities	<u>\$ 108,846,537</u>	<u>\$ 69,413,786</u>	<u>\$ 178,260,323</u>

See accompanying notes to the basic financial statements

EXHIBIT B
CITY OF ROCHESTER, NEW HAMPSHIRE
Statement of Activities
For the Year Ended June 30, 2005

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		Total
					Governmental Activities	Business-type Activities	
Governmental Activities:							
General government	\$ 3,186,652	\$ 98,594	\$ -	\$ -	\$ (3,088,058)		\$ (3,088,058)
Public safety	9,008,400	280,805	331,123	146,800	(8,249,672)		(8,249,672)
Highways and streets	5,700,811	41,533	509,435	-	(5,149,843)		(5,149,843)
Health and welfare	733,031	-	-	-	(733,031)		(733,031)
Culture and recreation	1,473,585	132,606	-	-	(1,340,979)		(1,340,979)
Community development	703,426	-	485,754	-	(217,672)		(217,672)
Community services	543,903	561,831	-	-	17,928		17,928
Education	42,787,802	231,570	19,224,884	-	(23,331,348)		(23,331,348)
Food service	1,475,758	909,985	606,308	-	31,535		31,535
Capital outlay	77,794	-	-	205,181	127,387		127,387
Interest and fiscal charges	1,864,740	-	-	-	(1,864,740)		(1,864,740)
Intergovernmental	3,461,879	-	-	-	(3,461,879)		(3,461,879)
Total governmental activities	71,017,781	2,247,924	21,157,504	351,981	(47,260,372)	\$ -	(47,260,372)
Business-type activities:							
Sewer	3,643,039	3,427,984	-	-	(215,055)	(215,055)	(215,055)
Water	2,180,806	2,792,953	-	-	612,147	612,147	612,147
Arena	385,988	382,235	-	-	(3,753)	(3,753)	(3,753)
Total business-type activities	6,209,833	6,603,172	-	-	393,339	393,339	393,339
Total primary government	\$ 77,227,614	\$ 8,851,096	\$ 21,157,504	\$ 351,981	(47,260,372)	393,339	(46,867,033)
General revenues:							
Property taxes					37,078,210		37,078,210
Motor vehicle permit fees					4,709,041		4,709,041
Intergovernmental revenue					1,510,460		1,510,460
Interest and investment earnings					233,691	233,691	667,432
Miscellaneous					433,741	19,246	3,994,786
Capital contributions					3,975,540	84,879	84,879
Transfers					(225,000)	225,000	-
Total general revenues and transfers					47,481,992	562,816	48,044,808
Change in net assets					221,620	956,155	1,177,775
Net assets - beginning - (as restated)					50,079,230	38,744,899	88,824,129
Net assets - ending					\$ 50,300,850	\$ 39,701,054	\$ 90,001,904

EXHIBIT C
CITY OF ROCHESTER, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
June 30, 2005

	General Fund	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 16,082,145	\$ 70,842	\$ 16,152,987
Investments	8,010,710	50,908	8,061,618
Taxes receivable, net	777,908		777,908
Accounts receivable, net	1,121,325	506,724	1,628,049
Due from other governments		1,298,551	1,298,551
Due from other funds	4,148,044	2,833,859	6,981,903
Prepaid expenses	10,066		10,066
Inventory	3,042	14,875	17,917
Tax deeded property	122,469		122,469
Total Assets	<u>\$ 30,275,709</u>	<u>\$ 4,775,759</u>	<u>\$ 35,051,468</u>
LIABILITIES			
Accounts payable	\$ 1,113,561	\$ 684,348	\$ 1,797,909
Accrued expenses	3,780,237	10,837	3,791,074
Retainage payable		222,359	222,359
Deposits	277,954		277,954
Deferred revenue	14,540,229	370,569	14,910,798
Due to other funds	5,090,300	3,859,520	8,949,820
Total Liabilities	<u>24,802,281</u>	<u>5,147,633</u>	<u>29,949,914</u>
FUND BALANCES			
Reserved for endowments		38,367	38,367
Reserved for prepaid expenses	10,066		10,066
Reserved for inventory	3,042	14,875	17,917
Reserved for special purposes	20,000		20,000
Unreserved, (deficit) reported in:			
General fund	5,440,320		5,440,320
Special revenue funds		2,787,570	2,787,570
Capital projects funds		(3,225,227)	(3,225,227)
Permanent funds		12,541	12,541
Total Fund Balances	<u>5,473,428</u>	<u>(371,874)</u>	<u>5,101,554</u>
Total Liabilities and Fund Balances	<u>\$ 30,275,709</u>	<u>\$ 4,775,759</u>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds 82,744,889

Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis 308,380

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Long-term liabilities at year end consist of:

Bonds payable (36,060,361)
Compensated absences (1,129,963)
Accrued interest on long-term obligations (663,649)

Net assets of governmental activities \$ 50,300,850

EXHIBIT D

CITY OF ROCHESTER, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2005

Revenues:	General Fund	Other Governmental Funds	Total Governmental Funds
Taxes	\$ 37,188,229		\$ 37,188,229
Licenses and permits	4,709,041		4,709,041
Intergovernmental	18,653,366		23,019,945
Charges for services	547,997	\$ 4,366,579	2,247,924
Interest income	430,557	1,699,927	2,247,924
Miscellaneous	2,606,009	3,184	433,741
Total Revenues	64,135,199	1,369,531	3,975,540
		7,439,221	71,574,420
Expenditures:			
Current operations:			
General government	2,933,268	704	2,933,972
Public safety	8,604,813	231,687	8,836,500
Highways and streets	2,089,121		2,089,121
Health and welfare	732,565		732,565
Culture and recreation	1,386,645	12,155	1,398,800
Community development	88,107	615,319	703,426
Community services		543,903	543,903
Education		3,075,939	41,826,970
Food service	38,751,031	1,468,112	1,468,112
Capital outlay		5,939,991	5,939,991
Debt service:			
Principal retirement	3,120,170		3,120,170
Interest and fiscal charges	1,714,692		1,714,692
Intergovernmental	3,461,879		3,461,879
Total Expenditures	62,882,291	11,887,810	74,770,101
Excess of revenues over (under) expenditures	1,252,908	(4,448,589)	(3,195,681)
Other financing sources (uses):			
Proceeds from issuance of debt		11,169,735	11,169,735
Operating transfers in	778,337	733,874	1,512,211
Operating transfers out	(890,874)	(846,337)	(1,737,211)
Total other financing sources (uses)	(112,537)	11,057,272	10,944,735
Excess of revenues and other sources under expenditures and other uses	1,140,371	6,608,683	7,749,054
Fund balances (Deficit) at beginning of year, as restated	4,333,057	(6,980,557)	(2,647,500)
Fund balances (Deficit) at end of year	\$ 5,473,428	\$ (371,874)	\$ 5,101,554

See accompanying notes to the basic financial statements

CITY OF ROCHESTER, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2005

New Change in Fund Balances--Total Governmental Funds	\$ 7,749,054
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	810,702
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	(110,019)
Proceeds from bond issues are an other financing source in the funds, but a bond issue increases long-term liabilities in the statement of net assets.	(11,169,735)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	3,120,170
Repayment of principal on capital leases is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	52,345
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.	(150,048)
Some expense reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	(80,849)
Change in Net Assets of Governmental Activities	\$ 221,620

EXHIBIT E
CITY OF ROCHESTER, NEW HAMPSHIRE
Statement of Net Assets
Proprietary Funds
June 30, 2005

	Business-type Activities			
	Sewer Fund	Water Fund	Arena Fund	Totals
ASSETS				
Current Assets:				
Accounts receivable, net	\$ 880,787	\$ 757,592	\$ 3,288	\$ 1,641,667
Due from other governments	4,881,607	754,087		5,635,694
Due from other funds	2,557,385	2,523,145	75,942	5,156,472
Prepaid expenses		22,620		22,620
Inventory		170,224	-	170,224
Total Current Assets	<u>8,319,779</u>	<u>4,227,668</u>	<u>79,230</u>	<u>12,626,677</u>
Noncurrent Assets:				
Non-depreciable capital assets	3,105,782	2,358,078	71,973	5,535,833
Depreciable capital assets, net	37,981,034	15,341,042	1,117,755	54,439,831
Total Noncurrent Assets	<u>41,086,816</u>	<u>17,699,120</u>	<u>1,189,728</u>	<u>59,975,664</u>
Total Assets	<u>\$ 49,406,595</u>	<u>\$ 21,926,788</u>	<u>\$ 1,268,958</u>	<u>\$ 72,602,341</u>
LIABILITIES				
Current Liabilities:				
Accounts payable	\$ 43,348	\$ 63,841	\$ 3,457	\$ 110,646
Accrued expenses	720,889	166,448	23,005	910,342
Retainage payable	95,845	77,547		173,392
Deferred revenue		6,955	2,037	8,992
Due to other funds	1,314,413	1,874,142		3,188,555
Current portion of notes payable	<u>1,660,584</u>	<u>1,450,595</u>	<u>57,235</u>	<u>3,168,414</u>
Total Current Liabilities	<u>3,835,079</u>	<u>3,639,528</u>	<u>85,734</u>	<u>7,560,341</u>
Noncurrent Liabilities:				
Notes payable	<u>19,935,041</u>	<u>4,418,552</u>	<u>987,353</u>	<u>25,340,946</u>
Total Noncurrent Liabilities	<u>19,935,041</u>	<u>4,418,552</u>	<u>987,353</u>	<u>25,340,946</u>
Total Liabilities	<u>23,770,120</u>	<u>8,058,080</u>	<u>1,073,087</u>	<u>32,901,287</u>
NET ASSETS				
Invested in capital assets, net of related debt	19,491,191	11,829,973	145,140	31,466,304
Unrestricted	6,145,284	2,038,735	50,731	8,234,750
Total Net Assets	<u>25,636,475</u>	<u>13,868,708</u>	<u>195,871</u>	<u>39,701,054</u>
Total Liabilities and Net Assets	<u>\$ 49,406,595</u>	<u>\$ 21,926,788</u>	<u>\$ 1,268,958</u>	<u>\$ 72,602,341</u>

See accompanying notes to the basic financial statements

EXHIBIT F
CITY OF ROCHESTER, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Net Assets
Proprietary Funds
For the Year Ended June 30, 2005

	Business-type Activities			
	Sewer Fund	Water Fund	Arena Fund	Totals
Operating revenues:				
Charges for services	\$ 3,427,984	\$ 2,792,953	\$ 382,235	\$ 6,603,172
Miscellaneous	3,650	14,701	895	19,246
Total operating revenues	<u>3,431,634</u>	<u>2,807,654</u>	<u>383,130</u>	<u>6,622,418</u>
Operating expenses:				
Personal services	801,008	854,692	151,366	1,807,066
Materials and supplies	226,571	161,483	13,798	401,852
Utilities	590,471	88,620	86,413	765,504
Depreciation	881,265	600,226	44,083	1,525,574
Miscellaneous	227,471	227,588	42,090	497,149
Total operating expenses	<u>2,726,786</u>	<u>1,932,609</u>	<u>337,750</u>	<u>4,997,145</u>
Operating income	<u>704,848</u>	<u>875,045</u>	<u>45,380</u>	<u>1,625,273</u>
Non-operating revenues (expenses):				
Interest revenue	210,703	21,738	1,250	233,691
Interest expense	(916,253)	(248,197)	(48,238)	(1,212,688)
Net non-operating revenues (expenses)	<u>(705,550)</u>	<u>(226,459)</u>	<u>(46,988)</u>	<u>(978,997)</u>
Income (Loss) before contributions and transfers	(702)	648,586	(1,608)	646,276
Capital contributions	8,379	76,500		84,879
Operating transfers in	<u>225,000</u>			<u>225,000</u>
Change in net assets	232,677	725,086	(1,608)	956,155
Total net assets at beginning of year	<u>25,403,798</u>	<u>13,143,622</u>	<u>197,479</u>	<u>38,744,899</u>
Total net assets at end of year	<u>\$ 25,636,475</u>	<u>\$ 13,868,708</u>	<u>\$ 195,871</u>	<u>\$ 39,701,054</u>

See accompanying notes to the basic financial statements

EXHIBIT G
CITY OF ROCHESTER, NEW HAMPSHIRE
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2005

	Business-type Activities			
	Sewer Fund	Water Fund	Arena Fund	Totals
Cash flows from operating activities:				
Cash received from customers	\$ 3,805,784	\$ 2,308,927	\$ 373,017	\$ 6,487,728
Cash paid to suppliers and employees	(1,915,954)	(1,324,457)	(289,803)	(3,530,214)
Net cash provided by operating activities	<u>1,889,830</u>	<u>984,470</u>	<u>83,214</u>	<u>2,957,514</u>
Cash flows from noncapital financing activities:				
Transfer from other funds	225,000			225,000
Net cash provided by noncapital financing activities	<u>225,000</u>	<u>-</u>	<u>-</u>	<u>225,000</u>
Cash flows from capital and related financing activities:				
Purchases of capital assets	(1,075,020)	(1,394,635)		(2,469,655)
Proceeds of note payable	1,640,604	1,655,713		3,296,317
Principal paid on note payable	(1,711,981)	(1,790,742)	(57,235)	(3,559,958)
Interest paid on note payable	(924,911)	(255,613)	(49,165)	(1,229,689)
Capital contributions	8,379	-	-	8,379
Net cash used for capital and related financing activities	<u>(2,062,929)*</u>	<u>(1,785,277)</u>	<u>(106,400)</u>	<u>(3,954,606)</u>
Cash flows from investing activities:				
Interest on investments	210,703	21,738	1,250	233,691
Net cash provided by investing activities	<u>210,703</u>	<u>21,738</u>	<u>1,250</u>	<u>233,691</u>
Net increase (decrease) in cash and cash equivalents	262,604	(779,069)	(21,936)	(538,401)
Cash and cash equivalents at beginning of year	980,368	1,428,072	97,878	2,506,318
Cash and cash equivalents at end of year	<u>\$ 1,242,972</u>	<u>\$ 649,003</u>	<u>\$ 75,942</u>	<u>\$ 1,967,917</u>
Reconciliation of operating loss to net cash provided by operating activities:				
Operating income	\$ 704,848	\$ 875,045	\$ 45,380	\$ 1,625,273
Adjustments to reconcile operating loss to net cash provided by operating activities:				
Depreciation expense	881,265	600,226	44,083	1,525,574
Changes in assets and liabilities:				
Accounts receivable, net	(43,020)	34,010	(113)	(9,123)
Due from other governments	417,170	(539,692)		(122,522)
Prepaid expenses	-	7,996	-	7,996
Inventory		(16,434)		(16,434)
Accounts payable	(108,257)	(10,989)	(182)	(119,428)
Accrued expenses	37,824	27,353	4,046	69,223
Deferred revenue		6,955	(10,000)	(3,045)
Net cash provided by operating activities	<u>\$ 1,889,830</u>	<u>\$ 984,470</u>	<u>\$ 83,214</u>	<u>\$ 2,957,514</u>

See accompanying notes to the basic financial statements

CITY OF ROCHESTER, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2005

NOTE 7--CAPITAL ASSETS AND DEPRECIATION (CONTINUED)

	Balance 07/01/04	Additions	Reductions	Balance 06/30/05
Governmental activities:				
Capital asset not depreciated:				
Land	\$ 5,703,100			\$ 5,703,100
Construction in process	7,558,567	\$ 5,809,852	\$ (8,724,595)	4,643,824
Total capital assets not being depreciated	13,261,667	5,809,852	(8,724,595)	10,346,924
Other capital assets:				
Infrastructure	107,284,982	2,571,804		109,856,786
Land improvements	3,510,347			3,510,347
Buildings and improvements	43,239,738	5,345,661		48,585,399
Vehicles and equipment	7,923,029	889,714		8,812,743
Total other capital assets at historical cost	161,958,096	8,807,179	-	170,765,275
Less accumulated depreciation for:				
Infrastructure	(72,557,787)	(3,485,619)		(76,043,406)
Land improvements	(1,559,091)	(161,941)		(1,721,032)
Buildings and improvements	(14,327,048)	(864,789)		(15,191,837)
Vehicles and equipment	(4,841,650)	(569,385)		(5,411,035)
Total accumulated depreciation	(93,285,576)	(5,081,734)	-	(98,367,310)
Total other capital assets, net	68,672,520	3,725,445	-	72,397,965
Total capital assets, net	\$ 81,934,187	\$ 9,535,297	\$ (8,724,595)	\$ 82,744,889

Depreciation was charged to functions as follows:

Depreciation expense:	
General government	\$ 235,461
Public safety	270,406
Highways and streets	3,633,093
Culture and recreation	54,564
Education	881,296
Food service	6,914
Total governmental activities depreciation expense	\$ 5,081,734

The following is a summary of changes in capital assets in the proprietary funds:

CITY OF ROCHESTER, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2005

NOTE 7—CAPITAL ASSETS AND DEPRECIATION (CONTINUED)

	Balance 07/01/04	Additions	Reductions	Balance 06/30/05
Business-type activities:				
Capital asset not depreciated:				
Land	\$ 2,221,430			\$ 2,221,430
Construction in process	3,197,175	\$ 2,119,761	\$ (2,002,533)	3,314,403
Total capital assets not being depreciated	5,418,605	2,119,761	(2,002,533)	5,535,833
Other capital assets:				
Infrastructure	27,686,955	1,793,398		29,480,353
Buildings and improvements	43,571,675	15,465		43,587,140
Vehicles and equipment	2,244,741	496,287		2,741,028
Total other capital assets at historical cost	73,503,371	2,305,150	-	75,808,521
Less accumulated depreciation for:				
Infrastructure	(8,440,611)	(521,986)		(8,962,597)
Buildings and improvements	(10,031,269)	(884,001)		(10,915,270)
Vehicles and equipment	(1,371,236)	(119,587)		(1,490,823)
Total accumulated depreciation	(19,843,116)	(1,525,574)	-	(21,368,690)
Total other capital assets, net	53,660,255	779,576	-	54,439,831
Total capital assets, net	\$ 59,078,860	\$ 2,899,337	\$ (2,002,533)	\$ 59,975,664

Depreciation was charged to proprietary funds as follows:

Sewer fund	\$ 881,265
Water fund	600,226
Arena fund	44,083
Total business-type activities depreciation expense	\$ 1,525,574

NOTE 8—DEFINED BENEFIT PENSION PLAN

Plan Description

The City contributes to the New Hampshire Retirement System (NHRS), a cost-sharing, multiple-employer, defined benefit pension plan administrated by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report can be obtained by writing to New Hampshire Retirement System at 4 Chenell Drive, Concord, New Hampshire 03301-8509.

Funding Policy

Covered public safety employees are required to contribute 9.3% of their covered salary, whereas teachers and general employees are required to contribute 5.0% of their covered salary. The City is required to contribute at an actuarially determined rate. The City's contribution rates for the covered payroll of police officers, fire employees, teachers, and general employees were 7.87%, 13.44%, 2.64%, and 5.90%,

CITY OF ROCHESTER, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2005

NOTE 8--DEFINED BENEFIT PENSION PLAN (CONTINUED)

respectively. The City contributes 65% of the employer cost for police officers, fire employees, and teachers, and the State of New Hampshire contributes the remaining 35% of the employer cost. The City contributes 100% of the employer cost for general employees. In accordance with accounting principles generally accepted in the United States of America (GASB #24), on-behalf fringe benefits contributed by the State of New Hampshire of \$541,036 have been reported as a revenue and expenditure of the General Fund in these financial statements.

Under State law (RSA-100:16), plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The City's contributions to the NHRS for the years ending June 30, 2005, 2004 and 2003 were \$1,497,738, \$1,482,202, and \$1,058,083, respectively, equal to the required contributions for each year.

NOTE 9--GENERAL DEBT OBLIGATIONS

General Long-term Obligations

The changes in the City's long-term debt obligations for the year ended June 30, 2005 are as follows:

	Balance 07/01/04	Additions	Reductions	Balance 06/30/05	Due Within One Year
Governmental activities:					
Bonds payable	\$ 28,010,796	\$ 11,169,735	\$ (3,120,170)	\$ 36,060,361	\$ 3,668,948
Capital leases payable	52,345		(52,345)	-	-
Compensated absences	1,049,114	80,849		1,129,963	-
Total governmental activities	<u>\$ 29,112,255</u>	<u>\$ 11,250,584</u>	<u>\$ (3,172,515)</u>	<u>\$ 37,190,324</u>	<u>\$ 3,668,948</u>
Business-type activities:					
Bonds/Notes payable	\$ 28,613,408	\$ 3,532,410	\$ (3,636,458)	\$ 28,509,360	\$ 3,168,414
Total business-type activities	<u>\$ 28,613,408</u>	<u>\$ 3,532,410</u>	<u>\$ (3,636,458)</u>	<u>\$ 28,509,360</u>	<u>\$ 3,168,414</u>

Governmental Activities

Bonds payable at June 30, 2005 are comprised of the following individual issues:

CITY OF ROCHESTER, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2005

NOTE 9--GENERAL DEBT OBLIGATIONS (CONTINUED)

	Original Issue <u>Amount</u>	Interest Rate	Final Maturity <u>Date</u>	Balance at <u>6/30/05</u>
Capital bond issue #5	\$ 4,605,250	variable	October 2007	\$ 754,825
1991 NHMBB	5,484,100	6.80%	December 2010	1,645,230
1991 NHMBB	13,031,515	6.80%	January 2011	3,440,000
1992 Series D bonds	1,194,500	variable	January 2013	480,000
Refinancing bonds 1994	6,259,500	variable	November 2009	2,659,610
1995 Series bond issue	2,440,000	variable	August 2015	1,320,000
1996 Series bond issue	1,197,000	variable	August 2016	712,000
1997 Series bond issue	1,320,000	variable	August 2017	845,000
1998 Series A	1,779,000	variable	August 2018	1,169,160
2000 Series bond issue	12,084,500	variable	August 2020	6,131,801
2002 Series bond issue	6,383,000	variable	August 2022	5,733,000
2004 Series bond issue	11,169,735	variable	July 2024	11,169,735
Totals	<u>\$ 66,948,100</u>			<u>\$ 36,060,361</u>

Debt service requirements to retire general obligation bonds outstanding at June 30, 2005 are as follows:

Year Ending <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$ 3,668,948	\$ 1,742,558	\$ 5,411,506
2007	3,640,688	1,557,856	5,198,544
2008	3,641,003	1,358,324	4,999,327
2009	3,377,123	1,181,429	4,558,552
2010	3,080,643	1,005,474	4,086,117
2011-2015	9,754,700	3,252,994	13,007,694
2016-2020	5,816,055	1,433,177	7,249,232
2021-2025	3,081,201	290,205	3,371,406
Total	<u>\$ 36,060,361</u>	<u>\$ 11,822,017</u>	<u>\$ 47,882,378</u>

Business-type Activities

Bonds payable at June 30, 2005 are comprised of the following individual issues:

CITY OF ROCHESTER, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2005

NOTE 9--GENERAL DEBT OBLIGATIONS (CONTINUED)

	Original Issue	Interest	Final Maturity	Balance at
	<u>Amount</u>	<u>Rate</u>	<u>Date</u>	<u>6/30/05</u>
Capital bond issue #5	\$ 3,388,450	variable	October 2007	\$ 630,175
1991 NHMBB	615,900	6.80%	January 2011	184,770
Sewer capital improvements bond	1,900,000	8.16%	November 2005	95,000
1992 Series D bonds	405,500	variable	January 2013	160,000
Refinancing bonds 1994	13,240,500	variable	November 2009	3,800,390
1996 Series bond issue	280,000	variable	August 2016	168,000
1998 Series A	871,000	variable	August 2018	670,840
2000 Series bond issue	1,772,000	variable	August 2020	1,352,699
2002 Series bond issue	2,253,000	variable	August 2022	2,013,000
2002 State Revolving loan fund	19,036,378	variable	August 2020	15,386,050
2004 Series bond issue	<u>2,181,000</u>	variable	July 2024	<u>2,181,000</u>
Totals	<u>\$ 45,943,728</u>			<u>\$ 26,641,924</u>

Debt service requirements to retire general obligation bonds outstanding at June 30, 2005 are as follows:

Year Ending <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$ 3,168,414	\$ 1,124,977	\$ 4,293,391
2007	3,105,939	972,922	4,078,861
2008	1,980,624	864,935	2,845,559
2009	1,764,504	775,440	2,539,944
2010	1,490,985	713,447	2,204,432
2011-2015	6,753,441	2,664,468	9,417,909
2016-2020	6,492,085	1,225,222	7,717,307
2021-2025	<u>1,885,932</u>	<u>128,680</u>	<u>2,014,612</u>
Total	<u>\$ 26,641,924</u>	<u>\$ 8,470,091</u>	<u>\$ 35,112,015</u>

Interest expense for the year ended June 30, 2005 was \$3,077,428 on general obligation debt for the City of Rochester. The State of New Hampshire annually reimburses the City for its share of Sewer related debt service payments. For the year ended June 30, 2005, the reimbursement was \$211,582.

State Revolving Loan

The U.S. Environmental Protection Agency sponsors a low interest rate loan program. The loans are administered by the States and are used by local communities to improve their water systems. In fiscal year 2005, the City borrowed an additional \$1,351,409 through the New Hampshire Water Pollution Control Revolving Fund Program. \$510,000 of the notes payable were converted into general obligation bonds during the year. Total funding to date is \$1,867,436, which is reported as "notes payable" in the Enterprise Funds. Interest is accrued at 1% to be paid upon completion of construction project within the next year.

CITY OF ROCHESTER, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2005

NOTE 9--GENERAL DEBT OBLIGATIONS (CONTINUED)

Authorized and Unissued Debt

The following debt was authorized and unissued as of June 30, 2005:

<u>Purpose</u>	<u>Amount</u>	<u>Total</u>
Governmental Funds:		
2001 Authorized	\$ 310,000	
2002 Authorized	1,280,500	
2003 Authorized	1,408,600	
2004 Authorized	5,199,313	
2005 Authorized	7,517,422	
School 2002 Authorized		
School 2003 Authorized	86,000	
School 2004 Authorized	345,000	
School 2005 Authorized	1,442,000	
Total Governmental		\$ 17,588,835
Business-type Funds:		
Sewer 2001 Authorized	\$ 150,000	
Sewer 2002 Authorized	209,100	
Sewer 2003 Authorized	700,000	
Sewer 2004 Authorized	3,330,000	
Sewer 2005 Authorized	3,060,500	
Water 2001 Authorized	650,000	
Water 2002 Authorized	559,039	
Water 2003 Authorized	916,015	
Water 2004 Authorized	1,838,000	
Water 2005 Authorized	4,244,550	
Total Business-type		15,657,204
Combining Total		<u>\$ 33,246,039</u>

Available Debt Margin

The City is subject to State statute which limits debt outstanding to a percentage (dependent of purpose) of a valuation calculation made annually by the State. As of June 30, 2005, the City had the following available debt margins:

	Net Debt <u>Outstanding</u>	% of Assessed <u>Valuation</u>	Statutory <u>Limit</u>	Available <u>Debt Limit</u>
School	\$ 15,067,943	7.00%	\$ 147,471,967	\$ 132,404,024
Water	7,715,296	10.00%	210,674,239	202,958,943
All other	39,625,845	3.00%	63,202,272	23,576,427

Per State law, debt incurred for sewer expansion is not included in the limitation calculations.

CITY OF ROCHESTER, NEW HAMPSHIRE
 NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2005

NOTE 9--GENERAL DEBT OBLIGATIONS (CONTINUED)

Overlapping Debt

The City's proportionate share of debt of other governmental units which provide services within the City's boundaries, and which must be borne by the resources of the City, is summarized below (unaudited):

<u>Related Entity</u>	<u>Total Principal</u>	<u>City's Percent</u>	<u>City's Share</u>
Strafford County	<u>\$ 26,352,838</u>	21.328%	<u>\$ 5,620,560</u>

This liability is appropriately not reported in the accompanying financial statements.

NOTE 10--INTERFUND BALANCES

The City has combined the cash resources of its governmental and proprietary fund types. For accounting and reporting purposes, that portion of the pooled cash balance is reposted in the specific finds as an interfund balance. Interfund balances at June 30, 2005 are as follows:

		Due from				
		General	Nonmajor			
		<u>Fund</u>	<u>Funds</u>	<u>Fund</u>	<u>Fund</u>	
					<u>Totals</u>	
Due to	General Fund		\$ 3,859,520	\$ 1,314,413	\$ 1,874,142	\$ 7,048,075
	Nonmajor Governmental Fund	\$ 2,833,859				2,833,859
	Water Fund	2,523,145				2,523,145
	Sewer Fund	2,557,385				2,557,385
	Arena Fund	75,942				75,942
		<u>\$ 7,990,331</u>	<u>\$ 3,859,520</u>	<u>\$ 1,314,413</u>	<u>\$ 1,874,142</u>	<u>\$ 15,038,406</u>

NOTE 11--INTERFUND TRANSFERS

During the year, several interfund transactions occurred between funds. The various operating transfers were made in accordance with budgetary authorizations. Interfund transfers for the year ended June 30, 2005 are as follows:

		<u>Transfer from</u>		
		<u>Nonmajor</u>		
		<u>General</u>	<u>Governmental</u>	
		<u>Fund</u>	<u>Funds</u>	<u>Totals</u>
<u>Transfer to</u>	General Fund		\$ 846,337	\$ 846,337
	Nonmajor Governmental Funds	\$ 665,874		665,874
	Sewer Fund	225,000		225,000
		<u>\$ 890,874</u>	<u>\$ 846,337</u>	<u>\$ 1,737,211</u>

SCHEDULE 1

CITY OF ROCHESTER, NEW HAMPSHIRE

Statement of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual (Budgetary Basis) - General Fund

For the Year Ended June 30, 2005

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
Revenues:				
Taxes	\$ 36,422,125	\$ 36,816,549	\$ 37,078,210	\$ 261,661
Licenses and permits	4,468,070	4,468,070	4,709,041	240,971
Intergovernmental	17,832,107	17,832,107	18,112,330	280,223
Charges for services	519,150	544,319	547,997	3,678
Interest income	300,000	300,000	430,557	130,557
Miscellaneous	2,437,216	2,437,216	2,606,009	168,793
Total Revenues	<u>61,978,668</u>	<u>62,398,261</u>	<u>63,484,144</u>	<u>1,085,883</u>
Expenditures:				
Current:				
General government	3,464,797	3,256,172	2,933,268	322,904
Public safety	8,170,852	8,417,834	8,350,889	66,945
Highways and streets	2,052,732	2,125,468	2,089,121	36,347
Health and welfare	590,505	726,004	732,565	(6,561)
Culture and recreation	1,453,751	1,476,752	1,386,645	90,107
Community development	88,612	88,612	88,107	505
Education	38,529,152	38,529,152	38,463,919	65,233
Debt service:				
Principal retirement	3,189,096	3,189,096	3,120,170	68,926
Interest and fiscal charges	1,973,129	1,763,129	1,714,692	48,437
Intergovernmental	<u>3,461,879</u>	<u>3,461,879</u>	<u>3,461,879</u>	-
Total Expenditures	<u>62,974,505</u>	<u>63,034,098</u>	<u>62,341,255</u>	<u>692,843</u>
Excess revenues over (under) expenditures	<u>(995,837)</u>	<u>(635,837)</u>	<u>1,142,889</u>	<u>1,778,726</u>
Other financing uses:				
Operating transfers in	778,337	778,337	778,337	-
Operating transfers out	<u>(382,500)</u>	<u>(782,500)</u>	<u>(890,874)</u>	<u>(108,374)</u>
Total other financing uses	<u>395,837</u>	<u>(4,163)</u>	<u>(112,537)</u>	<u>(108,374)</u>
Excess revenues over (under) expenditures and other uses	<u>(600,000)</u>	<u>(640,000)</u>	<u>1,030,352</u>	<u>1,670,352</u>
Fund balances at beginning of year				
- Budgetary Basis	<u>4,751,456</u>	<u>4,751,456</u>	<u>4,751,456</u>	-
Fund balances at end of year				
- Budgetary Basis	<u>\$ 4,151,456</u>	<u>\$ 4,111,456</u>	<u>\$ 5,781,808</u>	<u>\$ 1,670,352</u>

See accompanying notes to the required supplementary information

REPORT OF THE FIRE DEPARTMENT 2004-2005

The primary mission of the Rochester Fire Department is to provide a range of programs designed to protect and maintain the quality of life within the City of Rochester through Fire Prevention, Fire Suppression and Rescue activities.

ORGANIZATION

The City of Rochester Fire Department is a 77 member “combination” organization providing fire, rescue, and public assistance services to the Rochester, East Rochester and Gonic sections of this community.

The department serves a community with an estimated population of 30,000+ residents in a 49.2 square mile area from two fire stations which are covered 24/7.

The Chief of the Fire Department reports to the Rochester City Manager under the City Manager form of government.

It is my pleasure as your Fire Chief to submit to you this fire report for the fiscal year covering July 1, 2004 through June 30, 2005.

The Rochester Fire Department continues to provide a high level of service for a community that is rapidly growing. The Rochester Fire Department continues to be challenged by the constant growth occurring within our community. To help meet this challenge, the Rochester Fire Department continues planning and implementing a cost effective approach in methods of service delivery within the focus of emergency response and organizational support operations.

The increase demand for services and the population growth has continued to require our department to train and provide service in many specialty areas, such as Hazardous Materials, Technical Rescue, Medical and Radiological. Training receives top priority in order for our firefighters to maintain their proficiency and operate in a safe environment.

The departments Fire Prevention division continues to be very well respected in the community. This office is responsible for all fire code compliance and the request for their services has continued to increase as the City grows. Our efforts continue to focus on Public Education and cooperation. This division continues to work with the citizens of this community and give them a better understanding of the fire code issues.

During this period, our department responded to 9 serious building fires which required the entire department to be called back to duty. The departments overall calls for service has continued to see an increase over last period.

The critical factor in any fire departments emergency calls for service is the firefighters. Whenever a firefighter steps off the truck at an emergency call, it will be the personal contact with the victim in distress that will be remembered. We are fortunate to have a dedicated, caring staff at all levels of the department who deliver outstanding service.

My thanks go out to the Mayor, City Council, City Manager, City Department Heads and City employees for their continued efforts and support to make our department an outstanding organization.

As the Fire Chief, I am extremely proud of the men and women of the Rochester Fire Department. Their dedication to duty and community service has been exemplary and I congratulate them all on a job well done.

Respectfully submitted,

Norman Sanborn, Jr.
Chief of Department

FIRE DEPARTMENT RESPONSE ACTIVITY

EMERGENCY RESPONSE CALLS	FY 04
Fire, other	3
Building Fire	15
Cooking fire, confined to container	10
Chimney fire	1
Fuel burner/boiler malfunction	17
Trash or rubbish fire	3
Fire in mobile home	1
Mobile property (vehicle) fire, other	5
Passenger vehicle fire	16
Brush fire	22
Outside rubbish fire	3
Outside rubbish, trash or waste fire	3
Dumpster or other outside trash receptacle fire	2
Special outside fire	1
Outside mailbox fire	1
Overpressure rupture of steam boiler	1
Overpressure rupture, explosion, overheat other	1
Steam rupture of pressure or process vessel	1
Excessive heat, scorch burns with no ignition	2
Explosion (no fire), other	1
Medical assist, assist EMS crew	189
Emergency medical service, other	4
EMS call, excluding vehicle accident with injury	13
Vehicle accident with injuries	168
Motor vehicle/pedestrian accident	10
Motor vehicle accident with no injuries	66
Lock-in	2
Search for person on land	1
Extrication of victim from vehicle	7
Extrication, rescue, other	1
Removal of victim(s) from stalled elevator	6
Hazardous condition	28
Gasoline or other flammable liquid spill	34
Gas leak (natural gas or LPG)	22
Oil spill	11
Toxic condition, other	1
Chemical spill, leak, hazard	3

Carbon monoxide incident	21
Electrical wiring/equipment problem	18
Overheated motor	2
Power line down	36
Arching, shorted electrical equipment	21
Accident, potential accident	4
Vehicle accident, general cleanup	218
Attempted burning, illegal action, other	1
Service call	41
Person in distress	3
Lockout	33
Water problem	30
Water evacuation	10
Water or steam leak	9
Smoke or odor removal	2
Animal rescue	7
Public service assistance	3
Assist police	19
Police matter	1
Public service	5
Assist invalid	8
Unauthorized burning	32
Cover assignment	45
Good intent call	70
Dispatched & cancelled enroute	3
Wrong location	1
No incident found on arrival at dispatch address	6
Authorized controlled burning	26
Steam, other gas mistaken for smoke	1
Smoke scare, odor of smoke	38
Steam, vapor, fog or dust thought to be smoke	2
EMS call, party transported by non-fire agency	2
False alarm or false call	13
Malicious, mischievous false call	5
Municipal alarm system, malicious false alarm	2
Bomb scare – no bomb	7
System malfunction	19
Sprinkler activation-no fire-malfunction	5
Smoke detector activation due to malfunction	20
Heat detector activation due to malfunction	1

Alarm system sounded due to malfunction	106
CO detector activation due to malfunction	14
Unintentional transmission of alarm, other	3
Sprinkler activation, no fire-unintentional	4
Smoke detector activation, no fire-unintentional	20
Alarm system sounded, no fire, unintentional	85
Carbon monoxide detector activation, no CO	8
Wind storm, tornado/hurricane assessment	1
Lightening strike-no fire	3
Special type of incident, other	1
Citizen complaint	1
TOTAL	1711

NON-EMERGENCY ACTIVITY	FY '04
Building inspection	98
Certificate of Occupancy	54
Day Care Inspections	14
Fire Alarm System Tests	15
Fire Drills	43
Fire Extinguisher Classes	4
Fire Investigations	14
Fire Prevention Education	14
Foster Home Inspections	9
Juvenile Firesetter Intervention	4
Knox Box Inspections	20
Permits of Assembly	53
Plan Reviews	59
Pre-construction Meetings	15
Shift Building Inspections	70
Site Reviews	20
Sprinkler Flow Tests	23
Training Sessions	271
Walk-through Inspections	141
Wood Stove Inspections	17
TOTAL	958

REPORT OF INFORMATION SYSTEMS

2004 - 2005

COMPUTERS AND NETWORKING

MIS continued support of City operations in FY05. MIS support includes the Local Area Networks (LAN), Wide Area Networks (WAN) and the Institutional Network (I-NET) with all types of user administration, data maintenance and backup, virus prevention, network and personal computer (PC) hardware repairs, upgrades and maintenance, software installation, training and research and development of computer aided procedures. FY05 also continued the MIS involvement with voice communications.

Additional voice communications will be an expansion of the existing system shared by the Police and Fire Departments to all the other City Departments. In preparation for this expansion, MIS was responsible for data collection concerning the existing telephone lines and the physical layouts. To move towards a Voice Over Internet Protocol (VOIP) solution, analysis of the existing networks was done and documented. This included the network devices, network cabling and available network connections for users.

In FY05 there was continued implementation and upgrades to the Business Applications System, Munis. Other major software changes included a dog licensing program for the City Clerk's Office and a CIP database program used by all departments. Increased involvement with the Rochester Government Channel (RGC) included the purchase of a media PC and some specific software applications.

In FY05 MIS capital projects included new or upgrades to servers, network operating systems and firmware on network devices. Additional networking was done at the Police Station for additional internal connections and as part of the preparation for the telephone system expansion. MIS also continued the Hardware Replacement Program for PC's, printers, UPS's and multifunction copier / printers.

I-NET maintenance and configuration continued with a combined effort of City and School. This includes a commonly used firewall for security and content filtering, a common Internet email server and shared access to Munis. The City of

Rochester, NH uses the domain rochesternh.net for Internet email and has its web site at <http://www.rochesternh.net>.

MAPPING AND GEOGRAPHIC INFORMATION SYSTEMS

In FY05 MIS continued to produce full size tax map prints for departments and the Strafford County Registry of Deeds. MIS also generates tax maps for the City web site in a commonly used format.

The electronic tax and topographic maps of the City are used for both public and private projects. In FY05 MIS continued to update and publish the City Zoning Maps, Wards Map and produce others for specific projects as needed such as the Comprehensive Rezoning, the Riverwalk, railroad properties, wetlands / hydric soils, Current Use for the Assessing Department, Groundwater Protection, Community Development and Public Works areas of outfalls, sewer manholes, water manholes and catch basins.

The roads centerlines GIS coverage is kept current by MIS with new streets, renamed streets and renumbered streets, both public and private. This roads coverage is incorporated into the Police Department specific program for Dispatch to use. Because of growing interest and requests for various types of City of Rochester GIS data, a pricing schedule was established. This allows the private sector to purchase compiled GIS data from the City.

E-911 COMMITTEE

MIS participates on the E-911 Committee with coordination of most mapping and data needs. MIS is also the primary contact for Verizon E-911 for the Master Street Addressing Guide (MSAG) updates, verification of all City of Rochester owned telephone lines and for Routine Address Changes.

In FY05 the E-911 Committee continued the process of reviewing problem areas, changing or adjusting street numbers administratively as allowed by City Ordinance and recommending street name related changes to the City Council. The E-911 Committee is also responsible for reviewing all new projects relative to street naming and numbering. In FY05 many new streets were created both those to remain privately owned and those dedicated to become public streets.

Working towards eliminating all duplicate and very similar street names was continued in FY05. Category 4 streets previously approved by the City Council were completed as follows:

Category 4 Related New Street Names

Bicycle Avenue (formerly Park Avenue)
Daniel Court (formerly Dodge Court)
Dominicus Court (formerly Hanson Avenue)
Dreyer Way (formerly Wentworth Street)
Flower Drive (formerly Rouleau Drive)
Irish Street (formerly a section of Lowell Street)
Olde Farm Lane (formerly Autumn Street)
Olsen Way (formerly Front Street)
Sarah Court (formerly Harrison Court)
Sawyer Avenue (now includes what was Warren Avenue)
Sonata Court (formerly a section of Eastern Avenue)

All streets involved with street name changes are also renumbered in accordance with the City Ordinance at that time. Coordination is done by the E-911 Committee for the information for landowners involved and any departments or agencies impacted.

The E-911 Committee continued to coordinate street names and numbers for many private roads. When access to multiple homes or parcels is over privately owned property, the owner can simply agree to follow the City adopted system and no Public Hearing is required. In FY05 private roadways included Daytona Drive, Tampa Drive, Cape Coral Way, Goodwins Way, Gordon Lane and Vetter Lane.

When street naming and street numbering is done in mobile home parks, the owner generally notifies all residents and provides the new street signs and new numbers to be posted. The City provides the owners along private roads and mobile home park owners with mapping, numbering and helps with the street name approval process. In FY05 the expansion of Lilac City Estates resulted in changes to Briar Drive and new streets named Tumbleweed Drive and Sagebrush Drive. Also, there was preparation for street naming and numbering to be done for Rochester Terrace.

DENNIS SCHAFFER, MIS MANAGER

REPORT OF THE LEGAL DEPARTMENT

2004-2005

The following is a report of the activities of the office of the City Attorney for the year beginning July 1, 2004 and ending on June 30, 2005:

During the fiscal year 2004-2005, the following cases involving the City of Rochester were terminated:

5. Krasner Law Office v. City of Rochester / Docket #03-E-0220;
6. Ford Construction Corp. v. City of Rochester / Docket #04-E-0075;

In addition to the above cases, as of June 30, 2005, the following actions involving the City of Rochester were pending in various New Hampshire and Federal Courts:

1. New England Telephone and Telegraph Company v. City of Rochester / Docket #96-E-0160;
2. Public Service Company of New Hampshire v. City of Rochester and City of Rochester v. Commissioner of Transportation, et als / Docket #96-E-0165;
3. Verizon New England, Inc. v. City of Rochester / Docket #03-E-964 and #04-E-0168;
4. Verizon New England, Inc. f/k/a Bell Atlantic f/k/a New England Telephone and Telegraph Company v. City of Rochester / Docket #97-E-0123; #98-E-0135; #99-E-0148; #00-E-0185; #01-E-0155; and #02-E-162;
5. Winson v. Chadbourne, City of Rochester, et al / Docket #02-E-0214;
6. City of Rochester v. James Corpening and George Blaisdell / Strafford County Docket #04-E-0032; N.H. Supreme Court Docket #2005-0389 and #2005-0638;
7. Schiavi v. City of Rochester / Docket #04-E-0137; N.H. Supreme Court #2004-0805;
8. Robert A. Baines, Mayor, et al v. Thomas Eaton, President, et als / Merrimack Docket #04-E-028; N.H. Supreme Court Docket #2004-0707.

It should be noted that the above listing of cases does not include various bankruptcy proceedings pending in various U.S. District Courts across the United States in which the City of Rochester has filed proofs of claims and/or other pleadings with regard to the City's various interests in such bankruptcy estates, workers compensation proceedings, and various litigation in which the City is, or was, represented by counsel provided through the City's various liability carriers.

The office of the City Attorney also provided representation to the City in numerous matters before the New Hampshire courts with respect to cases in which the City was a party, as well as before various administrative agencies when necessary. In addition, the City Attorney attended Council meetings, as well as meetings of Council committees and other City boards and commissions upon request. Legal opinions and advice were provided to the City Manager, Mayor, City Council, Department Heads and various boards and commissions of the City upon request. Legal instruments, including deeds, leases, contracts, ordinances, and amendments to ordinances, resolutions and other similar documents were drafted and reviewed as required during the year and representation of the City was provided with regard to the acquisition and disposition of real estate.

Respectfully submitted,

Danford J. Wensley, City Solicitor

PUBLIC REPORT OF THE ROCHESTER LIBRARY

2004-2005

Business is booming at the Rochester Public Library! The number of annual visitors to the Library building climbed to 171,171 visits, an 8.5 percent increase. At the same time, Rochester Public Library cardholder totals reached a new high of 18,990 cardholders as the year ended, up 13.1 percent from 12 months earlier.

The number of items borrowed by our Library users hit an all time high, with annual circulation of 240,754 books and other library materials. This is up 4.0 percent from last year, with 9,173 more items borrowed.

This growth in circulation and in the number of Library cardholders occurred despite a relatively harsh winter that, at times, made trips to the Library more challenging. A frozen sprinkler system pipe that burst during January's frigid weather brought unwanted water to the Children's Area of the Library, and limited Children's Services and book borrowing during a two-week "drying out" period.

Throughout the year, online use of the Library's web site continued its rapid growth. The number of "virtual visits" to the Library's web site reached 123,593 unique visits this year, a substantial 60.1 percent increase from the previous year.

The Library's web site continued providing 24/7 online, real time reference and information assistance to our residents through a Rochester Public Library link to the nationwide 24/7 Reference Service, staffed by professional librarians on duty 24 hours a day 7 days a week.

In the Library's Reference Area, four additional PCs were added for public use in accessing applications software and subscription databases.

More than 7,300 new books and audiovisual materials were added to the Library's collection, with total purchases of library items for use by the public exceeding \$100,000 for the first time, as the Library sought to meet increasing demand.

The library's popular summer reading programs again offered our children and teens an opportunity to develop and strengthen a personal love of reading. Joining the highly popular Children's Summer Reading Program (the 2005 theme:

“Reading Is Out of This World”) for the third consecutive year was our Teen Summer Reading Program (“Blast Off With Books”).

The 507 children who participated in this year’s highly successful Children’s Summer Program read an astounding total of 6,017 books! This high level of reading by our children gave Rochester Public Library the third highest total in the entire state of summer reading participants.

During the year, a newly expanded and enhanced Audiovisual Area within the Library became a reality, reflecting rapidly increasing demand for AV materials, especially DVDs and Books On CD. In addition, Books On Tape remained very popular with commuters and others. To meet the demand, shelving capacity was doubled.

The Friends of the Rochester Public Library continued providing valuable support to the Library this year by focusing on programming. The Friends developed and coordinated successful Library programs such as readings by a local author, a program on model railroading, and a program for aspiring writers on how to get their writings published.

Meanwhile, the Library proudly organized and hosted the Library’s popular Annual Photography Show for the 23rd consecutive year. A total of 170 photos were submitted for judging.

The Library provided support for popular genealogy and writing workshops that were held at the Library through the year. The Library also again hosted the volunteer tax assistance efforts available for our residents.

As the fiscal year drew to a close, the Library kicked off a series of book discussions beginning with the June 23rd appearance of prize-winning novelist Ben Jones. This series of Rochester Public Library programs was a joint effort with the New Hampshire Humanities Council.

Respectfully Submitted,

John Fuchs
Library Director

**ROCHESTER PUBLIC LIBRARY
LIBRARY COLLECTION 2004-2005**

Book Collection	75,607
Additions	
Gifts	814
Purchase	5,015
Discards	-3,063
Total Book Collection	78,373
Audio-Visual Collection	8,929
Additions	
Gifts	319
Purchase	1,161
Discards	-458
Total Audio-Visual Collection	9,951
Serials	197

LIBRARY SERVICES 2004-2005

Public Service Hours	2,966
Borrowers Registered	18,990
Total Circulation	240,754
Reference Questions	10,076
Programming	
Programs	263
Attendance	5,297
Library Visitors	171,171
Library Virtual Visits	123,593

**ROCHESTER PUBLIC LIBRARY
INCOME 2004-2005**

City of Rochester Operating Budget		\$830,550
Trust Funds		5,551
Grants – Health Education		2,500
Fines and Fees		23,795
Gifts		1,550
Out of Town Registrations		12,170
Book Sales		4,805
Copiers, Reader-Printer Receipts		3,869
Transfers		121
TOTAL INCOME		884,911
 Balances as of July 1, 2004		 35,643
Trust Checking Account	16,640	
Special Account	<u>19,003</u>	
	35,643	
		\$920,554

**ROCHESTER PUBLIC LIBRARY
EXPENDITURES 2004-2005**

Personnel Compensation			\$488,914
Benefits			132,211
Legal			577
Insurance			7,600
Staff Development/Transportation			1,566
Supplies			13,162
Print Material			85,205
	City	\$59,999	
	Special	22,736	
	Trust	2,470	
		<u>\$85,205</u>	
Software			0
Audio-Visual			15,603
	City	\$6,827	
	Special	8,776	
	Trust	0	
		<u>\$15,603</u>	
Software Maintenance			1,050
Equipment			750
Equipment Maintenance			18,246
Electronic Services			12,053
Utilities			36,998
Postage			2,991
Dues			670
Programming			1,983
Miscellaneous – Special			499
Miscellaneous – Trust			223
Grants – Health Education			1,077
General Fund Revenue			16,484
TOTAL EXPENDITURES			837,862

Year End Balances			82,692
	Trust Account	\$19,497	
	Special Account	16,816	
	City	44,956	
	Grant	1,423	
		<u>\$82,692</u>	\$920,554

**REPORT OF THE PLANNING AND DEVELOPMENT DEPARTMENT
2004 - 2005**

COMMUNITY DEVELOPMENT DIVISION

The City of Rochester is one of only five designated entitlement communities in New Hampshire to receive Community Development Block Grant (CDBG) funds directly from the federal Department of Housing and Urban Development (HUD). These funds are applied towards housing and community investment projects that directly benefit Rochester residents whose income falls below 80% of the regional median (\$69,600 in 2005).

The City received \$369,000 for use during the 2004-2005 fiscal year. This was the fifth year of the 2000-2005 Community Development Consolidated Plan.

HOUSING

\$52,998 was used to complete handicap accessibility and health and safety improvements on forty-six housing units under the Community Development Housing Rehabilitation Loan Program. Twenty-Eight households at 50% of the area median income or below were assisted directly with improvements under the Weatherization program. CDBG funds comprised \$33,741 of the assistance, leveraging New Hampshire State Department of Energy grants of \$39,889 and utility company grant assistance of \$42,520. Items specifically addressed include insulation, carbon monoxide testing, moisture assessments and the removal or correction of health and safety hazards in order to improve the general living condition of these residents.

ECONOMIC DEVELOPMENT

The Job Opportunity Benefit (JOB) Loan Program - is a program designed to lend money to businesses that hire and employ people of low/moderate income. This loan is generally used in conjunction with traditional bank financing to expand a business with a specific requirement that the business assisted create new jobs. Three loans totaling \$175,000 were completed by the end of the reporting period. Forty full-time and 9 part-time positions are expected to be created.

The City currently has seven loans* outstanding under the JOB program:

<u>Business</u>	<u>Grant</u>	<u>+</u>	<u>Program Income</u>	<u>=</u>	<u>Total Loan</u>
Bee's Day Care	\$19,260		\$12,500		\$31,760
Fiesta Candy	\$48,943		\$ 1,057		\$50,000

First Star Manufacturing	\$17,000	\$18,000	\$35,000
Nantucket Beadboard	\$41,000	\$ 9,000	\$50,000
Slim's TexMex		\$50,000	\$50,000
Specialty Textile	\$14,500	\$35,500	\$50,000
Thai Cuisine	\$38,000	\$37,000	\$75,000
TOTALS	\$178,703	\$163,057	\$341,760

*as of May 2005.

The Small Business Development Center is a Micro enterprise Assistance Program to provide direct counseling and advisory workshops for local small business owners. Subsidized by a grant of \$5,000, 50 low/moderate income micro-enterprise owners were directly counseled and assisted with their business plans or attended one of the many workshops offered throughout the year.

PUBLIC FACILITIES

\$142,011 was utilized for several projects as follows:

Accessible Doors - \$4,785: We replaced older doors in three public buildings and added push-button door openers to ease access for the disabled and elderly patrons of these sites. Doors were replaced and upgraded in the Community Room of the Community Center, the Revenue Building (where the tax collector, Assessing Department and auto registration are located) and the rear entrance to City Hall, an automatic door opener was installed to the vestibule that accesses the elevator.

Encore Shoe Factory Engineering - The Rochester Housing Authority oversees its non-profit housing development arm and has been active in its efforts to increase the stock of truly affordable housing units in Rochester. Several years ago, they completed Emerson Apartments, twelve units of below market rate housing for working families. Most recently, they were awarded a \$30,000 grant from the New Hampshire Housing Finance Authority for a feasibility study to determine if the long vacant "Encore Shoe Factory" was able to be converted into housing. Their study proved that this was a viable project and they began preliminary work this past year to draw up plans and get local approval. They requested \$12,000 from our Community Development Block Grant to assist with the engineering costs and traffic studies required to develop the project. This award also gave them additional points on their application to New Hampshire Housing Finance Authority application for tax credits, which was awarded and that will allow this project to be built and for the rents in the 52 units to be built to be below market rents and available to people of moderate income and below.

Homemakers Rehabilitation - Several years ago, the Homemakers of Strafford County applied and were awarded a \$70,000 grant which was to be applied towards the construction of a new facility designed to house the Adult Day Out program, a supervised day center for elderly, including those with Alzheimer's and dementia. This project has been indefinitely delayed and the City rescinded its original grant. Since the timeframe for the construction of the new facility is still in limbo, the Homemakers reapplied for funds to do some minor upgrades to their current facility to allow it to continue to work for the existing clientele. A generator, carpet and non-skid flooring, electrical and minor heating improvements were made for a grant expenditure of \$35,226.

Chestnut Hill Road Sidewalks - In FY 03-04 \$70,000 was set aside for the construction of sidewalks along the westerly side of Chestnut Hill Road. This road links a large mobile home park and several modest residences with the walking route to the High School. This project was part of our goal to improve walkable routes in low-income census tracts. It was done in collaboration with a water/sewer and paving improvements projects done by the Department of Public Works. Construction was finished and expenses incurred during this reporting period.

Washington Street Engineering - Similar to the premise of the Chestnut Hill Road project, we set aside \$20,000 in Block Grant Funds to begin engineering on a project in another distressed neighborhood sorely in need of infrastructure improvements. Expenses were incurred for this FY 03-04 project within this reporting cycle. Actual construction will begin in FY 05-06, including the sidewalks for continued improvement for our walkable routes, linking our densest, lowest income census tracts with the middle school.

PUBLIC SERVICE

Nine agencies received grants under this category totaling \$52,700. Community Partners/Behavioral Health assisted 7 mentally ill or homeless people with security deposit assistance. Crossroads provided 68 Rochester residents with emergency shelter. Dover Adult Education assisted 337 students with literacy, ESOL and basic needs classes. The SHARE fund was able to assure 71 people wouldn't be homeless by providing security deposits for rental housing. My Friends Place saw 68 unduplicated Rochester residents at their shelter in Dover and in their transitional housing program. Project Pride helped 23 returning students (between the ages of 17 and 21) get their GED and prepare to enter the workplace. Sexual Assault Support Services assisted 90 victims of sexual assault in the City with

crisis support at the time of attack, peer support groups, counseling and advocacy. The Homeless Center for Strafford County sheltered 27 men, women and children by providing a warm, safe place to stay during the harsh winter months. A Safe Place provided emergency shelter to 392 victims of domestic violence and their children as well as ongoing advocacy and legal assistance.

PLANNING DIVISION

It is the mission of the Planning Division to coordinate the physical development of Rochester pursuant to the goals of promoting orderly growth, fostering efficient use of infrastructure, maintaining property values, enhancing the business climate, preserving natural and cultural resources, encouraging beauty in the built environment, and creating a special “sense of place” for present and future residents, landowners, businesses, and industries.

The major responsibilities of the Planning Division include:

- Policy development
- Drafting of ordinances and regulations
- Overseeing the zoning ordinance and processing applications for variances, special exceptions, and amendments
- Processing applications for subdivisions and site plan review
- Strategic planning
- Master Planning
- Development review
- Transportation planning
- Infrastructure planning
- Developing ordinances for the protection of natural and cultural resources
- Coordinating the E911 addressing system
- Geographic information systems (mapping) services
- Coordination of, and service to, land use boards: Planning Board, Zoning Board of Adjustment, and Conservation Commission

This was a typically busy year for the Planning Division. The Planning Board, Zoning Board of Adjustment, or staff (as appropriate) reviewed the projects shown below. Most of these applications were approved with conditions. Except for variance and zoning amendment applications it is unusual for an application to be denied outright. Rather, we work very hard with applicants to see if there is an alternative approach or design that serves the objectives of the applicant while being consistent with the public interest and meeting legitimate concerns of abutters. Happily, we find most applicants are willing and able to modify projects

as appropriate.

The major project this year was the completion of the draft of the Comprehensive Zoning Ordinance, including new maps of the city.

New Projects

The Planning Board approved many high quality commercial and residential development projects. Highlights included the following projects:

- Apple Ridge Estate - 19 lot subdivision on Rochester Hill Road
- G & L Peterson – Two duplex buildings on Washington Street
- Clark Brook PUD – 23 lot subdivision for Phase I on Old Dover Road
- Addition to elder care facility at 2 Church Street, Gonic
- Chamberlain Investment – 47 lot cluster subdivision off Franklin Street
- Cleary Cleaners – 8,000 square foot facility on Milton Road
- Highfield Commons PUD – Phase I
- Rochester Plains – 95 lot subdivision on Norway Plains Road
- Wal-Mart Supercenter – 87,171 square foot expansion of Wal-Mart on Route 11
- Black Dog Car Wash – Three bay car wash on Route 125
- Frisbie Foundation – 400 space parking lot off Whitehall Road for hospital
- Lilac City Hospitality – 78 room hotel on Route 11
- Waste Management – Expansion of landfill site on Rochester Neck Road
- Encore Shoe – Rehabilitation of former mill into apartments on Linscott Court

Historic District Commission

In its second year in operation the HDC approved the following three projects:

- Addition to the Edgerly Funeral Home
- Brick façade on the Hervey’s Garage
- Replacement of siding on rear building and replacement of 27 windows on Greg Smith’s office on Wakefield Street

Planning Board applications (04-05)

	Total	Approved	Denied	Total Lots	Withdrawn
Subdivisions	45	44	1	375	
Lot Line	19	18			1

Revisions					
Site Plans	18	17	1		
<i>TOTAL</i>	<i>81</i>	<i>78</i>	<i>2</i>	<i>248</i>	

	Total	Allowed without further review	Sent to PB	Sent to ZBA	Withdrawn
Minor Site Plan	12	12		0	0
Special Downtown	16	13		0	3
Family Day Care	5	3	2		
<i>TOTAL</i>	<i>33</i>	<i>28</i>	<i>2</i>	<i>0</i>	<i>3</i>

We also received 40 Letters of Intent". 25 of those were authorized without needing further review. 3 were forwarded to the Planning Board, 2 were forwarded to the Minor Site Review process, 2 were forwarded to the Special Downtown review process and 8 were forwarded to the ZBA.

Zoning Board of Adjustment applications (04-05)

Applications	Total	Approved	Denied	Withdrawn
Variances	37	29	7	1
Special Exceptions	6	3	2	1
Equitable Waiver	4	4	0	0
Change of Nonconforming Use	0	0	0	0
Request for Rehearing	1	1	0	0
<i>TOTAL</i>	<i>48</i>	<i>37</i>	<i>9</i>	<i>2</i>

REPORT OF THE POLICE DEPARTMENT 2004-2005

"THE PRIME MISSION OF THE ROCHESTER POLICE DEPARTMENT is the protection of life and property. This is accomplished through fair and equal enforcement, always keeping in mind the rights and dignity of the public. The basis of all Police Action is the law and credibility of the Agency. The measure of our service will be judged by the Public in the way we deliver our service. We will hold all personnel to a high level of ethical practices. This mission can be achieved through crime prevention, public relations and community policing."

Overview

Rochester consists of an approximate area of 46 square miles, with an estimated population of 29,000+. The Police comprises the second largest Department in the City. Although very separate in their job functions, all of the members of the Department work together to produce a high level of service to the citizens. Our staff consists of sworn officers and a civilian support staff, including crossing guards. The Department also maintains a Police Explorer Post. This nationally recognized division of the Boy Scouts of America, "explores" law enforcement careers with young adults.

The City is broken out into six patrol zones for police coverage. Our Communications Center operates with enhanced 911 and is staffed 24 hours per day, by specially trained personnel. This combined center dispatches calls for service for police and fire.

A three-member-board of Police Commissioner's elected by the citizens, serves the Police Department. The citizens are represented by Chairman Paul Dumont, and Commissioner's Barry Flanagan and Gary Stenhouse.

Major Service Responsibilities

Our major service responsibilities are to protect life and property through an effective partnership with the public and to address the needs and concerns of citizen customers.

Our goal for the year was to Impact crime through the comp stat process. We determined we would achieve this goal through three objectives. The first being to effectively train Department personnel in the comp stat process. We would also hold weekly comp stat meetings to identify, track and assess policing issues. And finally we would show through statistical analysis an impact to policing issues that are identified during weekly comp stat meetings.

Personnel

The following personnel were hired to fill open vacancies during this reporting period: Officer Wendy Talon, Officer Paul Kusnierz, Secretary Jade Lambert, Officer Jeremiah Murphy, Officer Scott Loignon, Specialist Kathleen Jovin, Officer John Gantert, Officer Brandon Kimbrough, Specialist Jay Daigle, Officer Thomas Whelan, and PEO Tina Desjardins.

The following personnel resigned or retired during this reporting period: Officer Vinton Wallace, Captain Douglas Donlon, Officer Wendy Talon, Officer Chris Kelby, Officer William Burke, Captain Robert Pease, Specialist Craig Albers, Officer Stacy Gilman, Officer Richard Stanley, Officer Jamie Cormier, Specialist Edith Lewis, Specialist James Gannon, and Specialist Michael Beaudoin.

Recognition was given to the following members:

Promotions: Lt. Jeffrey Taylor promoted to Captain, Sgt. Paul Toussaint promoted to Lieutenant, Patrolman Anthony Triano promoted to Sergeant, Lt. Paul Callaghan promoted to Captain, Patrolman Jason Thomas promoted to Sergeant.

Twenty-year Plaques: Specialist Edith Lewis

FTO Bar: Recognizing field training duties; Officer Eric Babine

Honorable Service Bar: Given to recognize honorable service: Patrol Officers George Cahill, Gary Boudreau, Jamey Balint, Stacy Gilman, Anthony Macaione, Thomas Blair, Chris Mangum, Patrick Emerson, Jason Thomas, Anthony Bossi, Robert Frechette, Eric Ball, Chris Kelby, Michael Mundy and (Ptlm.) Anthony Triano.

Presentations: The 3rd Annual Chief Theodore Blair Memorial Award was presented to Captain Jeffrey Taylor. Plaques from the City and Police Department with a shadow box were presented to retiring Captain Robert Pease. A retirement presentation was given to Specialist Edith Lewis honoring twenty years of service. Captain Michael Allen presented with the first Chief's Award for on going work in the area of technology advancement for the Department. Communications Supervisor Jayne Young was awarded with the support staff person of the year award for her development of a motivational training based on the FISH theory. A plaque was presented to volunteer Judi Blair for her service to the Department.

Certificates of Achievement: Sgt. Anthony Deluca, and Officers John Harding, James Fox, and Tim Morgan for dedication to the Department and their duties in areas of motor vehicle enforcement. Officers Richard Stanley and Keith Dietenhofer for work relative to a suspicious vehicle, with said work likely to have prevented an attempted robbery. Officer Keith MacKenzie and K-9 Fina for tracking articles and tying them to a recent burglary and for drug searches of public buildings, by invitation of said owners. Lt. Scott Dumas for work as a mid-level manager running a division for several weeks and being involved in solving two high profile crimes occurring during that time.

Distinguished Unit Action Award: Given to the following members for efforts relating to drug activity in a neighborhood. Capt. Jeffrey Taylor, Det. Sgt. Anthony Triano, Sgt. Anthony Deluca, and Officers Eric Dugas, Anthony Bossi, Stacy Gilman, Keith MacKenzie, Fina, James Bonneau, Paul Kusnierz. Also recognized were Sgt. Gary Turgeon, and Officers Gerry Moors, James Fox, Justin Livingstone, and Brenden Bentz, for work regarding a directed patrol of a business that had been the victim of several thefts and break ins.

Acknowledgments by Citizens or the Department: The following officers and members were thanked during this year by the Department or by citizens for their assistance in the community: Anthony Bossi, Anthony Deluca, Anthony Macaione, Becky Warburton, Chief Dubois, Chris Kelby, Chris Mangum, David Loconte, Donovan Funk, Edith Lewis, Eric Babine, Eric Ball, Eric Dugas, Florence Alley, Gerry Moors, Hana Stickles, James Bonneau, James Fox, Jamey Balint, Jamie Cormier, Jason Thomas, Jayne Young, Jeffrey Taylor, Jeremiah Murphy, John Harding, Joshua Ouellette, Justin Livingstone, Keith MacKenzie and Fina, Michael Allen, Michael Lambert, Michael Mundy, Patrick Emerson, Paul Callaghan, Paul Kusnierz, Scott Dumas, Stephen Burke, and Theresa Lustwerk.

Fiscal Year Accomplishments

We are pleased to report the following year-end achievements by your police department:

Comp Stat - the use of statistics which is designed to allocate resources to specific events through Problem Analysis Policing. The program has been in use for a full year and is proving to be very effective.

Project 54 through Justice Works at the UNH has been fully interfaced and installed in the front line cruisers at no cost to the taxpayer.

We located available funding to purchase and install Reverse 911, a technology tool that permits us to map a geographical area in the City and with the touch of a button notify or alert multiple residents simultaneously, to an issue in their neighborhoods. Examples this could be used for include missing children, suspicious activities, or disasters, natural or otherwise that have occurred.

We restructured the investigative services bureau to include defined members doing property crimes, person crimes and a drug unit. This has allowed us to increase our attention to drug and street crime issues that impact the quality of life. We have included a computer related component and have increased our exposure to other State and Federal agencies working on fraud and computer related crimes.

We purchased, through grant funds, a command or safe team vehicle to be used on major incidents in the City.

We have established a County Traffic Accident Reconstruction team with the support of several area chiefs that can be utilized to investigate serious accidents throughout the county, when requested.

We presented a civilian service award to Mark L. Jones for his integral role in an investigation into a fraud case perpetuated against an elderly homeowner regarding chimney repairs.

We celebrated our first anniversary in the new police facility! We estimated 300 people participated in the tours of the building held on October 2, 2004. Many commented on the building and what can be accomplished with the additional space that we were limited from doing while in the old building.

Commentary

The fiscal year accomplishments are a direct credit to the Police Commission and staff. I would like to publicly thank the men and women of the Rochester Police Department for the hard work and dedication over the past year. We also recognize the City Council for the funding and support of various projects and programs. Paramount to our success is the support of the citizen's of the City. With areas that we track on the rise, we remain creative and enthusiastic, providing safety services in the fifth largest community in the State.

We finish the year implementing new and sometimes better ways of doing things. We are working on implementing technology related to global positioning satellite and automatic vehicle locators on the front line cruisers which will enhance our efficiency capability.

It is our vision that the Rochester Police Department will continue to be a cornerstone of progress and a model police department in service to our citizens, constantly improving the quality of services that we render. We are prepared to do our part in balancing and prioritizing our services to the community. We will continue to develop our expanded ability in some areas to provide diversified services along with the rest of progressive law enforcement. We are committed to offering the best service to the residents and visitors to the City, which can be accomplished through our community policing programs, advanced technology and input from our citizens.

Respectfully Submitted,

Chief David G. Dubois

REPORT OF THE PUBLIC WORKS DEPARTMENT 2004 -2005 (FY 2005)

The Public Works Department is committed to protecting the safety, health, and welfare of its residents and visitors by providing clean water, removing and treating sewage, and maintaining our roads, sidewalks, public buildings, parks and City cemeteries. The department works with the Mayor, City Council, City Manager, and all other departments, to provide the best service within our means.

The department helped with community projects such as: Lilac Family Fun Festival, Moonlight Madness, the Summer Festival, the Christmas Parade and the hanging of downtown Christmas holiday season decorations.

The 2004-2005 winter was a fairly typical winter with 23 treatable storm events. The amount of sand applied to the roads was approximately 1878 tons and 3538 tons of salt was used.

The Public Works capital improvement projects initiated or completed during the Fiscal Year include:

- This was the second year of a three year \$6 million repaving program. Under this program the following streets were repaved: Charles Street, Tebbetts Road, Stoneridge and Dora Drives, Henrietta St., Villanova La., Nola, Germaine, Grondin, Anita, Tingley, and Juniper Streets, Hickory and Wildwood Lanes, Birch, Broad, and Whitehouse (aka Copeland) Streets, Blue Hills, Stanley Pond, Gray Ledge, and Stephens Drives, Old Milton Road, Loring and Colonial Drives, Landry and Aspen Lanes, Blake, Bryant, Dublin, Wyvern, Sleeper, and Plante Streets, and Rochester Neck Road. The following streets received a pavement overlay: Quail, Hollis, and Quarry Drives, Haven Hill, Roberts, and Bickford Roads, Ryan and Victoria Circles, Kim and Kristen Lanes, Nicole, Elizabeth, Melanie, and Janet Streets.
- Began a one and one-half year sewer extension project on Chestnut Hill Road which included installation of Chestnut Hill Road sewer pump station, reconstruction of 8-inch sewer forced main from Lydall Manufacturing Company, extension of sewer main on Chestnut Hill Road to just north of Spaulding Turnpike overpass, replacement of water main from 6 inch to 12 inch, installation of curbing and sidewalks.
- Installed new traffic signal at intersection of Little Falls Bridge and Farmington Roads.

- Water mains were rehabilitated on North and Haskell Streets and Dartmouth and Hillcrest Lanes by routing out the corrosion and lining them with a cementitious lining.

Public Works reviewed and oversaw privately financed construction of the following streets in preparation for acceptance by the City: Kinsale Drive, Nottingham Way, Rebekah Lane, Copper Lane, and Alice Lane

Additionally, the department reviewed and issued 128 driveway permits and 61 excavation permits

The department also took over responsibility for planning and promoting the regional household hazardous waste collection effort from the Strafford Regional Planning Commission. A household hazardous waste collection took place on April 23, 2005 at the Waste Management of New Hampshire Landfill.

WATER DIVISION

The staff at the Water Treatment Plant continues to comply with the State and Federal Drinking Water standards. This is accomplished through teamwork and a dedicated staff. We provide a quality product and service and seek complete customer satisfaction. The Water Treatment Plant staff listens, acknowledges, responds, takes action, reports and follows up with all aspects of operations.

The plant continues to run very well and produces a high quality drinking water. The Water Treatment plant treated and filtered 747 million gallons of water with an average daily flow of 2.3 Million gallons per day. This is 76 million gallons more than the previous year.

The sodium Bicarbonate chemical feed system went on-line in January 2005. This system will assist with stabilizing the Water quality in the distribution system and will help with maintaining control of disinfection by-products.

Our maintenance program has improved over the past year. We painted approximately 400 of the 1200 hydrants located throughout the distribution system. The overall appearance of the facilities has improved.

A new security gate was installed at the entrance to the Water Treatment Plant to increase security of the building and reservoir. In addition, we have installed fencing around all water storage tanks and have changed to a one key system. We have also increased watershed patrol and have worked with neighboring communities to assist us with source protection.

Distribution:

The distribution crews were very busy repairing 8 water main leaks and 14 water services leaks and relaying 15 services. 5 broken water gates were broken. We also replaced 6 fire hydrants, put in 15 water taps for contractors. A new 8"

water main to connect Dublin Way and Blake Street was installed. Spring and fall fire hydrant flushing was completed.

SEWER DIVISION

The Division of Public Works Wastewater Treatment Facility is dedicated to the treatment of wastewater that flows into our facility from Rochester, East Rochester and Gonic and to delivering a clean, clear and safe effluent into the Cocheco River.

The present day advanced wastewater treatment facility is designed to treat an average flow of 5.0 million gallons per day (mgd) with a peak design flow of 16 million gallons per day (mgd). The city operates under the strict effluent limitations and the monitoring requirements contained in the July 23, 1997 National Pollution Discharge Elimination System (NPDES) Permit.

During the fiscal year we received final approval from the EPA and NHDES on the revised local limits for our Industrial Pretreatment Program as a sub-part to our NPDES Permit. The reapplication for our National Pollution Discharge Elimination System (NPDES) Permit continues to be in the review phase with the control authorities. The Wastewater Treatment Facility also had its Groundwater Release Detection Permit renewed during the course of this fiscal year.

The Wastewater Treatment Facility continues to operate below projected O&M costs for power, chemicals, equipment maintenance and plant staffing levels. The staff continues to put forth an outstanding effort to achieve permit compliance through operational control, preventative maintenance, teamwork & training.

The collection system staff was also very busy this year with service calls; repairs to services, installation/inspection of new services, repairs to manholes and cleaning of miles of main lines and the operation and maintenance of 26 pump stations within the city (the most pump stations in the State). The city accepted one new pump station this year as part of the Chestnut Hill Road reconstruction roadway and utility improvements project.

The Wastewater Treatment Facility treated 1,286,873,000 gallons of wastewater. The average daily effluent flow was 3,525,679 gallons. The facility continues to produce a high quality effluent and is running extremely well as we have removed 478,008 pounds of BOD (98%) and 716,410 pounds of TSS (99%). We have also received and treated 1,121,610 gallons of septage.

HIGHWAY/FLEET DIVISION

The Highway/Fleet Division is dedicated to ensuring the City's streets are maintained in the best possible condition within funding constraints. Responsibilities include maintaining all paved and gravel roads, sidewalks, pavement markings, traffic signals, street trees, drainage facilities, as well as insuring that the public works fleet of vehicles and equipment are in good running order. Our new Highway/Fleet Supervisor, Cathy Leo started in August.

This fiscal year the Highway crews shimmed nine streets. In support of the pavement rehabilitation program, crews redefined ditch lines and graveled shoulders of several streets. Several pavement cuts were repaired. Several catch basins were installed and repaired throughout the City. Crews installed 300 ft. of culvert at various locations as well as installed 300 ft. of underground drainage.

The mechanics have worked throughout the year to maintain our equipment and vehicles. The City is fortunate to have talented mechanics to keep the aging fleet in good working condition.

BUILDINGS & GROUNDS DIVISION

The Buildings and Grounds staff has been very busy keeping the City's thirteen buildings and several parks in the best condition possible. The division has received many compliments on the jewel of Rochester's parks – the Rochester Common.

Health and Human Services renewed their lease at the Community Center. The Work Futures moved from a 600 square foot office to 1,020 square foot space located in the Community Center. The gym floor in the Community Center was resurfaced in April of 2005 for the first time since the building was constructed. Handicapped accessible doors were installed at the Community Center, City Hall and also at the Revenue Office. The Fire Department had a new generator installed and a new flagpole was put in place at the Rochester Common.

**REPORT OF THE DEPARTMENT OF
RECREATION, ARENA AND YOUTH SERVICES (RAYS)
2004-2005**

In the first full year of the re-organization of Recreation, Arena and Youth Services, changes have continued to be made. The Juvenile Court Diversion Program moved to the new Police Department facility and became a part of their budget. The Recreation and Arena Commissions offer support and guidance for the programming in the department.

The expanded department has followed the Vision Statement developed last year. *The Department of Recreation, Arena and Youth Services (RAYS) is committed to providing recreational and community programming aimed at enriching the quality of life in Rochester. We strive to maintain meaningful connections with the community by providing programs, services and facilities that foster a healthy community.*

Emphasis has been placed on expanded programming for elderly, adult, persons with disabilities and pre-schoolers. Participant numbers have increased with the addition of the following new programming: 3-5 year old T-ball and Soccer, Parent/Child Open Gym, Dodge Ball and Pick up Lacrosse at the Arena. With the donation of Lashua Links, a 9 hole indoor mini golf, resources for all of the aforementioned groups have expanded.

Free quarterly community events that attract several hundred families have also been established: Winterfest, Earth Day, National Night Out and Halloween on the Common. Positive feedback has been offered on each occasion.

Summer programs continue to expand and grow. Summer Camp now has 380 participant slots. Four different age groups have been established: Rec Rangers for 6-8 year olds, Explorers for 9-10 year olds, Quest for 11-12 year olds and Teen Adventure for 13-15. Four swim lesson sessions of 10 lessons each are offered for all levels. Both programs continue to be very popular with Rochester residents.

REPORT OF THE SUPERINTENDENT OF SCHOOLS 2004-05

To the School Board and Citizens of Rochester:

During the 2004-2005 school year, Rochester School Department maintained a strong focus on academic improvement and leadership in the use of data to measure accountability and meet individual student needs.

Reading and Mathematics Instruction

The district intensified its quest for stronger reading and mathematics instruction and improved student performance in these two crucial areas. The district adopted a Three Tier Reading Model. This model provides high quality instruction 90 minutes per day in reading. Any students needing additional help are taught for 30 additional minutes, tier-two instruction. Some students require further intervention, the third tier of support.

The District continued to implement the K-12 Standards-Based Math Program. Spaulding High School piloted the Math Connections program for several ninth grade students; the District has adopted Math Connections for full use during the 2005-2006 school year.

In addition to the remarkable mathematics improvement, the District continued to enjoy progress toward its goal of 90 percent of its students reading at or above grade level by the end of grade 3, and maintaining that level of performance in subsequent grades.

William Allen School was awarded a Reading First Grant. This grant provides intensive support for grades K-3 students in reading and reading interventions. The William Allen School also received highest honors from the Federal Government for excellence in students' performance. The school has been awarded the 2005 Blue Ribbon School Award, part of the No Child Left Behind Act. The school received this award because at least 40 percent of its students are classified as coming from disadvantaged backgrounds and have made significant gains in achievement based on the New Hampshire Educational Improvement and Assessment Program (NHEIAP) scores.

Facilities

While maintaining a focus on academics and instruction, the District has not lost sight of the need for ongoing maintenance and improvement of facilities to avoid catastrophic repair costs that are often generated by ongoing neglect. The District submitted and the City Council approved a comprehensive program through Honeywell. This program will provide a reduction in energy costs, improve the air quality in the classroom, provide heating controls in each classroom, replace boilers in several schools and replace windows in Spaulding High School, Maple Street School, School Street School and Gonic School.

Superintendent

In March of 2005, Dr. Raymond Yeagley submitted his resignation as Superintendent after seventeen productive and successful years. Dr. Yeagley guided the District through a period of exceptional improvement in student academic achievement and gained respect throughout the state and country. Dr. Yeagley was awarded the New Hampshire Superintendent of the Year award in 2001 and was a finalist for the National Superintendent of the Year.

School Board Award

The Rochester School Board received the New Hampshire School Board's Annual Award for Excellence. The Rochester Board received this honor for their focus on growth for all students, supporting professional development for the faculty, and the continued focus on the 90% Reading Goal.

Rochester Special Education Revenues and Expenditures
As required by RSA 32:11-a

Table 1: Special Education Revenue

	2002-03	2003-04	2004-05
Tuition from other districts	104,549.77	393,191.10	291,764.84
Tuition for foster children	0.00	0.00	0.00
Catastrophic Aid (State)	521,204.31	422,457.35	436,283.75
Medicaid Reimbursement (Federal)	544,529.52	432,462.93	425,690.06
Special Education Grants (Federal)	736,601.70	932,065.48	942,038.07

Table 2: Special Education Expenditures

	2002-03	2003-04	2004-05
Salaries and Benefits	7,078,930.06	7,704,353.96	7,925,940.10
Tuition and Contracted Services	1,824,013.33	1,730,110.35	2,159,697.40
Supplies and Equipment	90,442.98	81,453.37	73,307.09
Other expenses	3,640.95	23,857.68	37,978.19
Special Area Administrative Services	258,145.71	309,656.85	386,823.56
Transportation	460,804.84	499,258.91	533,326.56

Table 3: Revenue to Expenditure Analysis

	2002-03	2003-04	2004-05
Total Revenues	1,906,885.30	2,180,176.86	2,095,776.72
Total Expenditures	9,715,977.87	10,348,691.12	11,117,072.90
Net Local Cost	7,809,092.57	8,168,514.26	9,021,296.18

Table 4: Sources of Revenue as Percent of Total

	2002-03	2003-04	2004-05
Federal Sources	13.2%	13.19%	12.30%
State Sources	5.3%	4.08%	3.92%
Other Sources	1.1%	3.80%	2.63%
Local Property Tax	80.4%	78.93%	81.15%

School Board Membership and Staffing

Rochester School Department

July 1, 2004 - June 30, 2005

School Board Membership

<u>Seat</u>	<u>Member</u>	<u>Seat</u>	<u>Member</u>
Ward 1	Peggy Parker Audrey Stevens	Ward 4	*Phillip Stiles "Jae" Duntley
Ward 2	Nancy Warren Daniel Harkinson	Ward 5	Pamela Hubbard Charles DeVito
Ward 3	John Connelly Gerard Gilbert	Ward 6	Frank Callaghan Robert J. Watson
At-Large	Anne Grassie		*Raymond Lundborn (Appointed 6/2005)

Standing Committees

<u>Committee</u>	<u>Members</u>	<u>Committee</u>	<u>Members</u>
Building	John Connelly, Chair Frank Callaghan Gerard Gilbert	Special Services	Robert J. Watson, Chair "Jae" Duntley Peggy Parker
Instruction	Daniel Harkinson, Chair Anne Grassie Robert J. Watson	Finance	Nancy Warren, Chair Charles DeVito John Connelly Gerard Gilbert Anne Grassie Daniel Harkinson Robert J. Watson
Personnel	Gerard, Gilbert Chair Charles DeVito Audrey Stevens		

Special Committees

<u>Committee</u>	<u>Members</u>	<u>Committee</u>	<u>Members</u>
Discipline	Daniel Harkinson, Chair Pamela Hubbard Rotating Board Member	Joint Field Development	John Connelly, Chair Gerard Gilbert Charles DeVito
Policy Revision	Charles DeVito, Chair Anne Grassie Phillip Stiles		

Central Office Administrators

Raymond Yeagley, Superintendent of Schools
Michael L. Hopkins, Superintendent of Schools (effective 7/1/2005)
Michael L. Hopkins, Assistant Superintendent of Schools
Kent Hemingway, Assistant Superintendent of Schools (effective 7/1/2005)
Sharon Pray, Director of Pupil Services
Sally Riley, Curriculum Coordinator
Susan Deese, Curriculum Coordinator
Marty Brennan, Title I Director
David Yasenchock, Chief Technology Coordinator
Richard Kalisz, Facilities Manager
John Laverdiere, Director of Buildings & Grounds

Principals

Robert Pedersen, Spaulding High School
Walter Helliesen, Rochester Middle School
Steve LeClair, Chamberlain Street School
Nancy Loud, East Rochester Annex (Teaching Principal)
Teresa Bailey, East Rochester School
Martha Wingate, Gonic School
Barbara McDowell, Maple Street School (Teaching Principal)
Arlene Walker, McClelland School
Nancy Booth, School Street School (Teaching Principal)
Robert "Rob" Hanson, William Allen School

Assistant Principals

William Douglass, Spaulding High School
Susan Randall, Spaulding High School
James O'Rourke, Jr., Spaulding High School
Richard Towne, Spaulding High School
John Safina, Rochester Middle School
Linda Sutton, Rochester Middle School
Gwen Guess, Chamberlain Street School
Maureen Oakman, East Rochester School
Emilie Smith, McClelland School
Rebecca Ruel, William Allen School

School Nurses

Sharon Croft, RN (Head Nurse)
Claudette Bayko, RN
Holly Borrazas, RN
Joanne Clark, RN
Nancy Graham, RN
Anne Moynihan, RN
Jennifer Saucier, RN
Bethann Welch, RN

REPORT OF THE TAX COLLECTORS DEPARTMENT 2004-2005

The responsibilities of the Tax Collector's office consist of collections of property taxes, water & sewer utility bills, and other city department collections from the library, police department, recreation etc. The Tax Collector's office executes property tax liens on delinquent taxes, files tax redemptions & notifies all mortgagees for all property owners that are at risk of going to Tax Deed. We collect all monies from Current Use, & Tax & Timber.

The Tax Collector's office also processes auto registrations. In 2004-2005 we processed approximately 35,596 registrations totaling \$4,083,219.57. We are a Municipal Agent through the State of NH therefore we issue plates & decals for an added cost of \$2.50 per registration. In the year 2004-2005 we collected a total of \$63,022.00 in municipal agent fees.

For the 2004-2005 year we collected on approximately 26,617 water & sewer bills.

Revenues collected by the Tax Collector's Office:

Total Warrant	36,065,496.00
Timber & Gravel Tax	32,106.26
Int Delinquent Taxes	441,120.74
Chg Tax for CU Removal	552,958.00
Motor Vehicle Permits	4,083,219.57
Misc-RR Natl Bk Tax	1,294.87
Water	2,597,018.70
Sewer	3,266,746.01

The Tax Collector's Office consisted of three full time employees and four part time employees. Our goal in the office is to provide courteous & efficient service to all of our customers.

I would like to thank my staff for all their hard work through out the year:
Karen Paquette-Deputy Tax Collector, Virginia Gray-Clerk Typist, Shirley
Gray-Clerk Typist, Patricia Cox-Clerk Typist, Lorraine Morin-Clerk Typist,
Vickie Dennis-Clerk Typist (left us in Nov.) & Annette Dashnaw who replaced
Vickie Dennis.

Respectfully Submitted,

Doreen Jones
Tax Collector

REPORT OF THE WELFARE DEPARTMENT 2004-2005

In compliance with RSA 165, the local welfare office for the City of Rochester administers local emergency assistance for individuals and families who may be poor and needy, and who may require help in a financial crisis. It is our mission to provide quality assistance to those in difficult circumstances, and to do so in a financially responsible manner for city taxpayers.

The City of Rochester budgeted \$405,000.00 for Direct Assistance for fiscal year 2004-2005. A total of \$561,759.34 was expended. This represents a supplemental of \$156,759.00 required to continue assistance through the end of the fiscal year. This dollar amount represents 21% increase over the prior year of expenditures. This department provided assistance to 410 families and 336 single individuals.

As in years prior, our office received \$10,000.00 in a McKinney Grant. These HUD monies are discretionary, and are used generally for arrearages with utilities and rent, and to also assist needy families who may, by law, be ineligible for general assistance through this office. The expenditure of this grant reduced the amount that might otherwise have been expended out of the GA line item.

This office received \$60,806.50 in reimbursements from cash, SSI contracts between the state and our office, civil and real estate liens.

Issuance of General Assistance Vouchers for Families

Burial.....	4,500.00
Dental.....	235.00
Electricity.....	11,877.35
Food.....	1,675.50
Fuel Heating.....	11,815.56
Gas.....	2,214.22
Household Goods.....	503.87
Medical.....	.00
Miscellaneous.....	40.00
Mortgage.....	22,811.83
Prescriptions.....	27,365.34
Rent.....	239,290.04
Temporary Shelter.....	8,416.13

TOTAL

\$330,744.84

Issuance of General Assistance for Individuals

Burial.....	2,500.00
Dental.....	795.00
Electricity	2,781.91
Food	419.00
Fuel Heating.....	6,584.55
Gas Heating.....	2,182.41
Household Goods.....	340.00
Medical.....	2,667.34
Miscellaneous.....	200.00
Mortgage	4,872.72
Prescriptions	44,908.18
Rent.....	178,016.13
Temporary Shelter (motel).....	4,672.85
Transportation.....	126.00
TOTAL	\$251,066.09

Total vouchers issued

\$581,810.93

Again this year our office administered, with a private organization, the Back-to-School Program (backpacks and school supplies). Through this organization, over 50 children were helped with their school needs. And again, we assisted the Rochester Fire Department in its Toy Bank Program for children during the holiday season.

I would like to thank the following staff for their dedicated service to this office: Gail Bennett, departmental secretary, and Todd Marsh, social worker. Their assistance through an incredibly busy and challenging year has been appreciated.

Respectfully submitted,

Lynn Carey
Director of Welfare

New Hampshire State Library



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